

**CITY OF RICHMOND
SOLE SOURCE/BRAND REQUEST**

THIS FORM MUST BE COMPLETED AND APPROVED PRIOR TO ANY PURCHASE

Contact the Purchasing Division and discuss your rationale before completing this form. Purchasing can help you make this a competitive purchase and then this form will not be required.

When a request is made for a non-competitive procurement and the specification limits the bidding to one source and/or one brand or trade name, the requesting department must complete the following: (Please answer in the space provided, or attach a blank piece of paper and answer each of the 5 questions as fully as possible)

1. Beginning with the name, city and state of the proposed vendor, briefly describe the product or service you propose to purchase. Include appropriate detail such as manufacturer, brand name, model number, part number, etc. for products and the type service to be performed for services.

Hi-Tech Emergency Vehicle Services, Inc., Oakdale, California. Service and parts for Richmond Fire and Police Department apparatus.

2. Please check one: **Cost: \$85,000/per FY 2020/21 & 2021/22**
 - a. **SOLE SOURCE:** Item is available from one source only. Item is one-of-a-kind and is not competitively sold through distributors. *(If there is an exclusive distributor for this area, verify this fact in writing with the manufacturer.)*
 - b. **SOLE BRAND:** Various sources can supply the specified model and brand; competitive bids will be solicited for the requested brand only. *(Clearly describe why no other product meeting form, fit or function will do)*
 - c. **STANDARDIZATION REQUEST:** The Department requires the item to standardize parts, design, quality etc. *(This requires further discussion with the Purchasing Division)*
3. What are the unique performance features of the product/brand requested that are not available in any other product/brand? (For services: What unique qualifications, rights, degrees, certifications, licenses and/or experience does this vendor possess?)

All apparatus were custom built by Hi-Tech EVS to the specifications set forth by Richmond Fire Department, Richmond Police Department and Equipment Services.

4. Why are the unique performance features REQUIRED (not merely preferred), and how would your requirement be inhibited without this particular service/item?

Hi-Tech EVS is the only choice for repairs of the RFD and RPD fleet because they are the only Crimson/Spartan/EVI authorized repair facility in Northern California that can perform repairs and warranty work.

5. What other products/services have been examined and rejected, and why? *(Please provide a specific meaningful explanation, one vendor and/or one feature at a time. For products be sure to clearly identify the product by name and model number and include the name, address, and telephone number of the company representative who you contacted during your research or product testing.)*

None available to compare.

6. If justification is based on matching and/or intermixing with existing equipment (refer to 1.c.), list the quantity, manufacturer, brand, and model of the existing equipment, and why the matching is required not simply preferred.

Not applicable.

I HEREBY CERTIFY THAT:

1. I am an approved department representative, and am aware of the City's requirements for competitive bidding, as well as the criteria for justification for sole source/brand procurements.
2. I have gathered the required technical information and have made a concentrated effort to review comparable and/or equal equipment/services.
3. There is validity as to the information contained herein justifying my request for sole source/brand procurement and meeting the City's criteria.
4. A sole source/brand procurement in this case will withstand a possible audit or a vendor's protest.

REQUESTOR  DATE: 5/18/20

DEPARTMENT DIRECTOR  DATE: June 18, 2020

PURCHASING DIVISION (Prior to submission to City Manager)

APPROVED: 

NOT APPROVED: _____

DATE: 6/22/20

COMMENTS:

City Manager
(Under \$10,000.00)

City Clerk Attesting to Council Approval
(Over \$10,000.00)

NOTE: RICHMOND MUNICIPAL CODE SECTION 2.52.326 SOLE SOURCE PROCUREMENT REQUIRES FINAL APPROVAL BY THE CITY MANAGER AND/OR CITY COUNCIL

HI-TECH EMERGENCY VEHICLE SERVICE, INC.



444 W. GREGER ST. • OAKDALE, CA 95361 • (209) 847-3042 • FAX (209) 847-2110

www.hitechvevs.com www.spartanmotors.com www.toyne.com www.evi-fl.com

May 14, 2020

To Whom It May Concern:

Hi-Tech Emergency Vehicle Service, Inc. has been in business since 1987. Located in Oakdale, California we are one of the largest California based manufacturers of true custom built fire trucks. We are the only authorized manufacturing and repair facility in Northern California for Crimson/Spartan fire apparatus. Hi-Tech is committed to providing authorized parts and service support for all Spartan and Hi-Tech built fire trucks in order to extend the useful life of each apparatus.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent T. Ruthman', written over a horizontal line.

Vincent T. Ruthman

1-800-225-0182

<https://www.instagram.com>

<https://www.facebook.com>

[Tech-Fire-Appara](#)

[2124489421410!](#)

[Home \(http://www.hitechevs.com/\)](http://www.hitechevs.com/)

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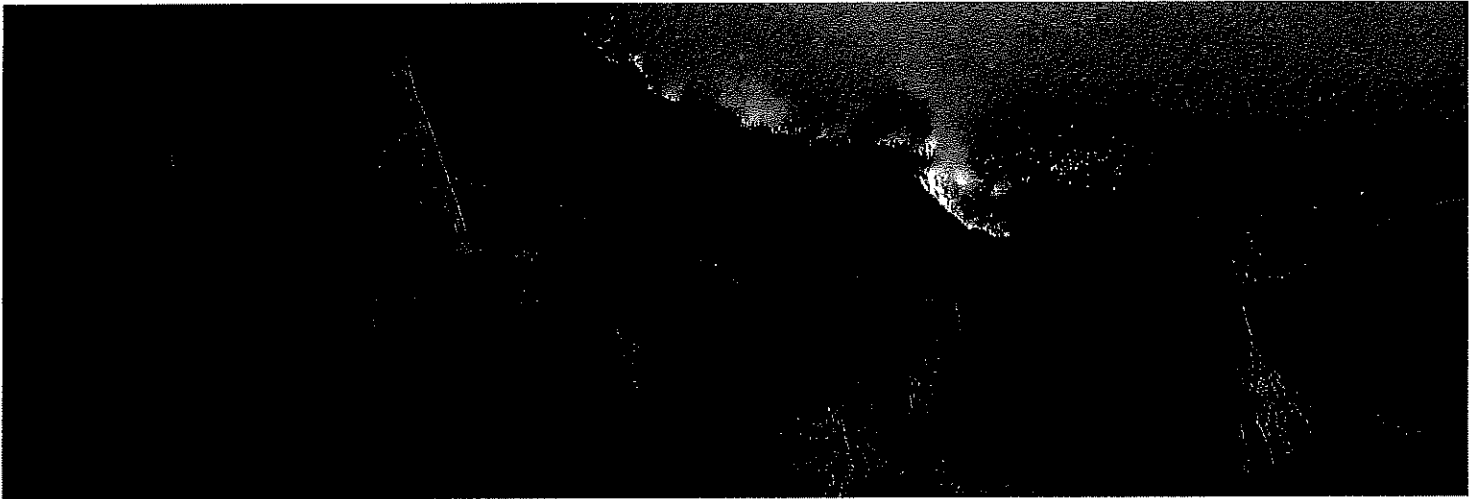
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[Hi-Tech EVS \(http://www.hitechevs.com\)](http://www.hitechevs.com) \ Services \ Service Center

SERVICE CENTER

HI-TECH EMERGENCY VEHICLE SERVICE, INC. offers a wide range of maintenance, repair and installation services at our 25,000 sq/ft repair facility located in Oakdale, California. Our industry trained employees stand ready to assist with the servicing and refurbishment of all brands of firefighting, law enforcement and EMS equipment and vehicles.

HI-TECH is a one-stop source for all types of apparatus – Aerials, Type 1 Pumpers, Wildland Pumpers, Type VI Pumper, Rescues, Air and Light Units, mobile command units, bomb squad units and ambulances.

[Schedule "A" Service \(http://www.hitechevs.com/services/service-a-info/\)](http://www.hitechevs.com/services/service-a-info/)

[Schedule "B" Service \(http://www.hitechevs.com/services/service-b-info/\)](http://www.hitechevs.com/services/service-b-info/)

Pump Testing

Performance Certification

Equipment Mounting

Map Boxes/Command Interiors

Refurbish/Repainting

Graphic Services

Wreck Repair

See Manteca FD Wreck Repair in Progress 1 (/images/Service Center page/Manteca Wreck Repair/P1013443.JPG), 2 (/images/Service Center page/Manteca Wreck Repair/P1013444.JPG), 3 (/images/Service Center page/Manteca Wreck Repair/P1013448.JPG), 4 (/images/Service Center page/Manteca Wreck Repair/P1013566 (2).JPG), 5 (/images/Service Center page/Manteca Wreck Repair/P1013567 (2).JPG), and 6 (/images/Service Center page/Manteca Wreck Repair/P1013568.JPG)

Pick-Up & Delivery Available

All Makes, Models & Types of Apparatus Maintenance & Repair Services



(<http://www.haleproducts.com>)



SPARTAN CHASSIS, INC.



(<http://www.darley.com>)

444 W. Greger Street, Oakdale, California, 95361
USA
(800) 225-0182 / (209) 847-3042

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Inc
Another Never Boring. (<http://www.neverboring.com>)
website.

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PROUDLY MADE IN CALIFORNIA, USA.

