



AGENDA REPORT

Public Works

DATE:	June 7, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Joe Leach, PE, Director of Public Works Greg Hardesty, Parks & Landscaping Superintendent
Subject:	Proposed Contract with Enviroclean Maintenance LCC
FINANCIAL IMPACT:	The proposed \$180,000 for this contract will be included in the proposed Department of Public Works operating budgets through Fiscal Years 2024-2025. The additional two-year extension of \$120,000 will be included in the proposed Department of Public Works Operation Budget thru Fiscal Years 2026-2027, 01233631-400201 – General Fund and 11533931-400201 Marina District.
PREVIOUS COUNCIL ACTION:	Click or tap here to enter text.
STATEMENT OF THE ISSUE:	The Department of Public, Parks Maintenance Division is seeking approval of a contract with Enviroclean Maintenance LCC for janitorial services at City park restroom buildings.
RECOMMENDED ACTION:	APPROVE a three-year contract in the amount of \$180,000, with an additional two-year extension option of \$120,000, with Enviroclean Maintenance LCC janitorial services at City park restroom buildings. The contract term will be from July 1, 2022 to June 30, 2025 – Public Works Department (Joe Leach 620-5478/Greg Hardesty 620-6920).

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DISCUSSION:

Limited staffing in the Parks and Landscape Division has prevented the Groundskeepers from being able to perform janitorial services at City parks. Instead, Groundskeepers are assigned to perform vegetation abatement necessitating a contract to assist with keeping City parks orderly.

On March 17, 2022, a request for bid proposals was placed on BidsOnline to provide janitorial services at various City parks. Five bid proposals were received on April 5, 2022. The proposals were as follows:

	COMPANY	CITY	COST PER YEAR
1	Enviroclean Maintenance, LLC	Union City	\$ 60,000.00
2	Clark Services	San Rafael	\$ 62,640.00
3	Casa Azul Janitorial Services	Richmond	\$ 79,080.00
4	Vested Solutions	Desert Hot Springs	\$114,600.00
5	Premier Property Preservation, LLC	North Hills	\$130,000.32

Environclean Maintenance, LLC had the lowest overall cost per year. In addition, the company is available 24/7 to perform emergency janitorial services as needed. City staff recommends approval of a contract with Enviroclean Maintenance, LLC. to provide janitorial services at City park restroom buildings for a total amount not to exceed \$180,000, with an additional two-year extension option of \$120,000, for a term beginning July 1, 2022 and ending June 30, 2025.

DOCUMENTS ATTACHED:

- Attachment 1 – Contract
- Attachment 2 – Request for Quotes
- Attachment 3 – BidsOnline Report