



COMMUNITY SERVICES DEPARTMENT

Ranjana Maharaj- Deputy Director for Community Services- Recreation

February 14, 2022

Janet Johnson- Sistas On The Links
P.O. Box 71084
Point Richmond, CA 94807

Re: Grant Funding for Youth Golf Program

This correspondence is to seek funding to support Youth Golf Program in the City of Richmond during the Summer of 2022. The Community Services-Recreation Division has a 4-week Youth Sports program for about 80 kids (8 -12 years old) that participate in Soccer, Tennis and Basketball offered Monday to Friday. These kids are taught life-skills, proper nutrition and how to lead active and healthy lifestyles. This program has been held for the past 5 years. It will be a great honor to incorporate Youth Golf program into the established 4-week Youth Sports program, hence, I am writing to seek \$3500 from Sistas On The Link to support youth golf program in Richmond.

Budget Details:

4-Week Program at MLK Field

\$1600 -for two teaching professionals

\$500 -2 golf set- clubs

\$500- golf accessories-tees, golf balls, gloves, hats, putting mats

\$1000- two weekend field trips to Franklin Canyon Golf Course for selected girls in the program

We are looking forward to working with your organization to provide golf to youth in Richmond.

Sincerely,

Tetteh Kisseh
Recreation Supervisor
510 620 6919

Sistas on the Links

sistasonthelinks@gmail.com



February 28, 2022

Mr. Tetteh Kisseh
Recreation Supervisor
City of Richmond
3230 Macdonald Avenue, 2nd Floor
Richmond, CA 94804

Dear Mr. Kisseh:

Re: Grant Award for Richmond Youth Golf Program

Sistas on the Links Golf Club, Inc. (SOTL) "Grantor" have reviewed and approved your funding request to support the Richmond Youth Golf Program. Please find the enclosed \$3,500 grant award check payable to the City of Richmond "Grantee".

The grant is subject to the following terms and conditions:

1. Funds are to be used solely for the Grantee's Community Services-Recreation Division to incorporate a Youth Golf Program into the 4-week Youth Sports Program during the summer of 2022.
2. Any funds not used or committed for the specific purpose and budget stated in the attached "Grantee's funding request" must be returned to SOTL.
3. Grantee must submit a year-end program report to SOTL to include the number of participants in the youth golf program, by gender and a list of actual expenditures against the budget, no later than 09/30/2022.
4. Grantee should mention and recognize SOTL as the funder of the 2022 Richmond Youth Golf Program when discussed in written and verbal communications.
5. SOTL members will serve as volunteers to teaching golf professionals when available.

SOTL is honored to support the City of Richmond Youth Golf Program. We look forward to working with the City of Richmond on this program.

Sincerely,

Janet L. Johnson, President & Founder
Sistas on the Links Golf Club, Inc.

Cc: SOTL Board of Directors

LaShonda White, Library and Community Services Director
Shasa Curl, Interim City Manager

Attachment: Grantee's Funding Request, dated 02/14/2022

