



AGENDA REPORT

Economic Development

DATE:	July 19, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Shasa Curl, City Manager Samantha Carr, Environmental Manager Nora Bayley, Sustainability Specialist
Subject:	Consultant Services for Solid Waste Franchise Agreement Analysis and Recommendations
FINANCIAL IMPACT:	The proposed expenditure is included in the adopted FY 2022-2023 budget (Account String 01362765-400201-2GI01)
PREVIOUS COUNCIL ACTION:	N/A
STATEMENT OF THE ISSUE:	City staff members are seeking City Council approval to award a contract to R3 Consulting Group, Inc. to provide analysis and recommendations regarding the City's Solid Waste Franchise Agreement which will expire June 30, 2025.
RECOMMENDED ACTION:	APPROVE a contract with R3 Consulting Group, Inc to provide analysis and recommendations regarding the City's Solid Waste Franchise Agreement, in the amount not to exceed \$136,735, with the contract term beginning July 20, 2022, and ending December 31, 2023 – City Manager's Office, Economic Development (Shasa Curl/Samantha Carr 620-5407).

DISCUSSION:

Background

The City of Richmond entered into an exclusive [Solid Waste Collection Franchise Agreement](#) (Agreement) with Richmond Sanitary Service, a subsidiary of Republic Services, in 1985. The Agreement includes the collection of solid waste, recycling, and organic waste generated within City boundaries and ends June 30, 2025, at which time the contract must be either renegotiated or terminated.

Through this contract, R3 Consulting Group, Inc. (R3 will assess the City's current solid waste collection franchise agreement, conduct a thorough financial and feasibility analysis, assess State Law requirements, and solicit community input on the current agreement and future action (Attachment 1).

R3 will present their findings to City Council for direction. City staff have maintained a good working relationship with Republic Services. As such, upon receipt of the recommendations from R3, the City Council may consider directing City staff to renegotiate an amendment with Republic Services. If City Council directs City staff to complete a competitive solicitation process for a solid waste hauler, City staff will need to do so promptly to allow adequate time to conduct the procurement process.

Request for Qualifications (RFQ)

On January 19, 2022, City staff members released an RFQ (Attachment 2) to solicit a consultant to provide professional services to analyze the City's current solid waste collection franchise agreement and advise a course of action.

Through the BidsOnline System, 590 vendors were notified of the RFQ (Attachment 3). The RFQ closed on March 2, 2022, with one response received from R3 Consulting Group, Inc. The R3 Consulting team includes Envirolutions, LLC, which will lead extensive community outreach. The response was reviewed and scored by an interdepartmental evaluation panel (Attachment 4). The final scope was negotiated and determined to be a feasible response.

DOCUMENTS ATTACHED:

- Attachment 1 – Proposed Contract with R3 Consulting Group, Inc
- Attachment 2 – Request for Qualifications
- Attachment 3 – BidsOnline Report Solid Waste
- Attachment 4 – RFQ Response Score Sheet