



# AGENDA REPORT

## Public Works

<b>DATE:</b>	July 26, 2022
<b>TO:</b>	Mayor Butt and Members of the City Council
<b>FROM:</b>	Joe Leach, Public Works Director Mary Phelps, Project Manager
<b>Subject:</b>	Resolution Authorizing the City Manager to Execute Recurring Contracts with Contra Costa County, Stege Sanitary District, West County Wastewater District, West County Agency and the California State Water Resources Control Board for Services Related to Wa
<b>FINANCIAL IMPACT:</b>	<p>The Water Resource Recovery Department contracts with Contra Costa County, the California State Water Resources Control Board, West County Wastewater District, and Stege Sanitary District for services related to Water Resource Recovery operations. These funds are encumbered and are listed each year in the adopted Water Resource Recovery Department's operating budget, including FY 2022-2023.</p> <p>The Water Resource Recovery Department budget and associated contract line items are subject to annual review and approval by the City Council. The annual aggregate amount of these contracts is \$931,683. The accounts are as follows:</p> <p>Contra Costa County Public Works Department: North Richmond Storm Drain Pump Station - \$75,000 (40623431-400201)</p> <p>Clean Water Program - \$365,000 (40623431-400202)</p> <p>The California State Water Resource Control Board: SSO-WDR Permit - \$40,500 (40322631-400293) WWTP NPDES Permit - \$125,000 (40322731- 400293)</p>

	<p>City of Richmond Stormwater NPDES Permit - \$37,500 (40623431-400293)</p> <p>Shared Costs: West County Agency - \$250,000 (40322731-400201)</p> <p>These are expenses that are needed to conduct day-to-day business of the Agency (i.e., banking &amp; financial services, professional and technical services, utilities, property services, supplies, etc.).</p> <p>Stege Sanitary District Sewer Use Fees - \$38,683 (40322731-400404)</p> <p>Sewer Use Fees for 101 residents located in Canyon Estates. These are homes located in Stege's Sanitary District. The City collects user fees and then pays Stege to treat the wastewater. Richmond maintains the infrastructure.</p>
<p><b>PREVIOUS COUNCIL ACTION:</b></p>	<p>N/A</p>
<p><b>STATEMENT OF THE ISSUE:</b></p>	<p>Each fiscal year, the Water Resource Recovery Department budget includes line items for services provided by various agencies. The proposed resolution authorizes the City Manager to execute the contracts associated with these annual line items approved in the budget by City Council. Approving the resolution will expedite the contract process and improve overall efficiency.</p>
<p><b>RECOMMENDED ACTION:</b></p>	<p>ADOPT a resolution authorizing the City Manager to execute reoccurring contracts for fiscal year 2022-2023 with Contra Costa County, Stege Sanitary District, West County Wastewater District, West County Agency, and the State of California Water Resources Control Board at an aggregate annual amount of \$931,683. The execution of these contracts shall not exceed the limits as set forth for the following: Contra Costa County North Richmond Storm Drain Pump Station - \$75,000; Contra Costa County Clean Water Program - \$365,000; California Water Resources Control Board - WWTP National Pollutant Discharge Elimination System (NPDES) - \$125,000; California Water Resources Control Board - City of Richmond Stormwater NPDES permit - \$37,500; California Water Resources Control Board - Sanitary Sewer Overflow Waste Discharge Requirement (SSO - WDR) Permit - \$40,500; West County Agency -</p>

	\$250,000; Stege Sanitary District Sewer Use Fees Joint Powers Agreement (JPA) - \$38,683 – Public Works (Joe Leach 620-5478/Mary Phelps 621-1269).
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**DISCUSSION:**

Each fiscal year, the City of Richmond Water Resource Recovery Department is obligated to pay fees based on various regulatory permits and joint powers agreements the City has with the following agencies: State Water Resources Control Board, Contra Costa County Public Works Department, West County Wastewater District, and Stege Sanitary District.

The fees charged by these agencies are based on resolutions, memoranda of understanding, and/or federal or state regulations.

Each contract, and the estimated annual expense, is listed as a line item in the Water Resource Recovery Department fiscal year operating budget. These contracts are based on either the regulatory requirements or the day-to-day operations of the Water Resource Recovery Department.

To improve administrative efficiency, Public Works staff is requesting that the City Council adopt a resolution authorizing the City Manager to execute specific contracts listed in the resolution provided the contract amounts do not exceed the amounts listed.

**DOCUMENTS ATTACHED:**

Attachment 1 – Resolution