

CITY OF RICHMOND
STANDARD CONTRACT

Department: Community Development	Project Manager: Lina Velasco
Project Manager E-mail: lina_velasco@ci.richmond.ca.us	Project Manager Phone No: (510) 620-6708
PR No: Vendor No: 14887	P.O./Contract No:
Description of Services: Housing Consortium of the East Bay (HCEB) shall operate a Safe Parking Program (SPP) at Rydin/Central and Castro/Hensley encampments in Richmond, California (the "Program" or "SPP").	

The parties to this STANDARD CONTRACT do mutually agree and promise as follows:

- Parties. The parties to this Contract are the City of Richmond (herein referred to as the "City") and the following named Contractor:

Company Name: Housing Consortium of the East Bay (HCEB)
 Street Address: 410 7th Street, #203
 City, State, Zip Code: Oakland, CA 94607
 Contact Person: Darin Lounds
 Telephone: (510) 832-1382 Email: dlounds@hceb.org
 Business License No: 4006-1230 / Expiration Date: April 7, 2022

A California corporation, limited liability corporation general partnership, limited partnership, individual, non-profit corporation, individual dba as [specify:] _____, other [specify:] _____

- Term. The effective date of this Contract is April 1, 2021 and it terminates February 12, 2022 unless terminated as provided herein.
- Payment Limit. City's total payments to Contractor under this Contract shall not exceed \$ 560,000. City shall not pay for services that exceed the Contract Payment Limit unless a contract amendment has been approved by the City Council or City Manager.
- Contractor's Obligations. Contractor shall provide those services and carry out that work described in the Service Plan (Exhibit A) which is attached hereto and is incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein.
- City's Obligations. City shall make to the Contractor those payments described in the Payment Provisions (Exhibit B) which are attached hereto and are incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein.

INVOICE YEAR	INVOICE DATE	INVOICE AMOUNT
488	2021 05/20/2021	\$ 65,000.00
516	2021 05/31/2021	\$ 36,806.67
520	2021 06/29/2021	\$ 98,193.33
520.1	2021 06/29/2021	\$ 7,060.18
585	2022 08/31/2021	\$ 26,049.27
604	2022 09/30/2021	\$ 63,506.44
4334	2022 10/31/2021	\$ 1,785.64
565	2022 07/31/2021	\$ 26,204.56
625	2022 10/31/2021	\$ 26,134.46
669	2022 12/31/2021	\$ 35,557.71
700	2022 01/01/2022	\$ 31,646.11
645	2022 11/30/2021	\$ 36,050.52
715	2022 02/28/2022	\$ 25,287.14
753	2022 03/31/2022	\$ 34,463.97
Total invoices paid		<u>\$ 513,746.00</u>
Contract		<u>\$ (560,000.00)</u>
Balance		<u><u>\$ (46,254.00)</u></u>

COST CATEGORY	CODE	DESCRIPTION	INVOICE # 488 ACTUALS MAY 2021	INVOICE # 516 ACTUALS MAY 2022	INVOICE # 520 ACTUALS JUNE 2021	INVOICE # 565 ACTUALS JULY 2021	INVOICE # 585 ACTUALS AUGUST 2021	INVOICE # 604 ACTUALS SEPTEMBER 2021	INVOICE # 625 ACTUAL OCTOBER 2021	INVOICE # 645 ACTUAL NOVEMBER 2021	INVOICE # 669 ACTUAL DECEMBER 2021	INVOICE # 700 ACTUAL JANUARY 2022	INVOICE # 715 ACTUAL FEBRUARY 2022	INVOICE # 753 ACTUAL MARCH 2022	TOTAL
DUE AND SUBSCRIPTIONS	6250	LICENSE FEES					196.00								196.00
SALARIES AND WAGES	6310	PR COST		4,065.50		9,396.25	9,262.25	9,061.00	8,520.50	9,023.63	11,355.00	4,875.00	4,875.00	4,875.00	75,309.13
COMPUTER SUPPLIES	6314	COMPUTER TECHNOLOGIES										33.06			105.56
PROGRAM EXPENSES/SERVICES	6383	COMPUTER SVC. EMBATTLE PROTECTIVE, SITE SERVICES	34,257.71		107,925.26	12,481.95	11,713.09	55,166.81	13,043.73	28,740.44	14,916.19	24,874.86	20,893.93	29,657.80	353,671.77
REPAIRS	6542	TRIP CHARGE												417.59	417.59
FLEX FUNDS	6550	RESIDENT EXPENSES				1,000.00	3,501.00	151.00	4,125.93	2,111.99	6,688.89				17,578.81
PAYROLL TAXES	6711	PR COST		299.85		806.92	648.69	636.62	595.27	633.76	812.11	497.96	428.23	351.10	5,710.51
WORKER COMPENSATION	6722	TANGRAM WORKER COMP.INSURANCE		305.88		687.34	677.51	662.82	623.28	654.94	824.15	353.83	353.83	353.83	5,497.41
HEALTH INSURANCE	6723	KAISER HEALTH PLAN		497.27		4,096.92	2,523.14	3,456.15	3,456.15	3,456.15	3,456.15	3,456.15	1,315.56	1,315.56	27,029.20
DENTAL INSURANCE	6724	DENTAL INSURANCE		52.21		406.93	199.34	226.99	226.99	184.61	235.99	226.99	92.33	92.33	1,944.71
PROGRAM EXPENSES/SERVICES	6383	VENDOR ADJUSTMENTS						(3,183.20)			(59.03)				(3,242.23)
HCEB ADMIN FEE 10%		ADMIN FEE 10%		5,453.25	5,453.25	5,453.25	5,453.25	5,453.25	5,453.25	5,453.25	5,453.26	5,453.26	5,453.26	5,453.26	59,985.79
ADVANCE TO HCEB			65,000.00	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(8,125.00)	(24,375.00)
ADVANCE REMAINING TO HCEB										(6,083.25)					(6,083.25)
Total			65,000.00	36,806.67	105,253.51	26,204.56	26,049.27	63,506.44	27,920.10	36,050.52	35,557.71	31,646.11	25,287.14	34,463.97	513,746.00

Rydin Safe Parking Program

Account Summary- Expenditures through March 31, 2022

A	B	C	D
CATEGORY	CONTRACT AMOUNT	ACTUAL BILLED	REMAINING BALANCE B - C
Contract Total	\$ 560,000.00		
Personnel			
HCEB Personnel		\$ 130,121.41	
HCEB Admin Fee 10%		\$ 51,860.79	
One-Time Capital Cost			
Office Lease		\$ 9,958.11	
Office set-up equipment		\$ 4,064.14	
Supplies		\$ 6,072.35	
Fire Extinguishers		\$ 4,117.04	
Generator or Temp Power		\$ 3,363.95	
Site Services			
Shower Services by SOS		\$ 20,117.50	
Sanitation Services by SOS		\$ 43,024.78	
Site Guardians by SOS		\$ 51,649.54	
Portable Toilets		\$ 28,599.79	
Site Security		\$ 107,359.09	
Flex Funds		\$ 17,578.81	
Meals		\$ 35,858.70	
Contract Balance	\$ 560,000.00	\$ 513,746.00	\$ 46,254.00
City Expenditures related to Safe Parking Program			
Code Enforcement		\$ 3,315.00	
Street Signage		\$ 4,416.62	
Abatement		\$ 3,075.14	
Richmond Fire Prevention (Inspection and fire safety training)		\$ 15,060.00	
Water		\$ 3,880.90	
Dumping Fees		\$ 20,000.00	
Office set-up equipment		\$ 514.87	
Generator or Temp Power		\$ 3,800.00	
		\$ 54,062.53	
HEAP Grant Received	\$260,000		