



AGENDA REPORT

Community Development

DATE:	October 18, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Lina Velasco, Director of Community Development
SUBJECT:	Contract Amendment No. 6 for R3 Consulting Group
FINANCIAL IMPACT:	There is no financial impact to the General Fund for this contract. Under the existing conditional use permit, the permit holder is required to reimburse the City for staff and consultant costs to conduct the required compliance review. The consultant fee will be paid by the applicant/permit holder. 15061219-400201
PREVIOUS COUNCIL ACTION:	February 5, 2019
STATEMENT OF THE ISSUE:	On October 21, 2004, the Richmond Planning Commission approved a conditional use permit (CU 1101132) for the Bulk Materials Processing Center (BMPC). As part of the conditional use permit, the Planning Commission is charged with reviewing the permittee's compliance with the conditions of approval on a five-year cycle. The City Council approved a contract with R3 Consulting Group to assist the City in the review of the operator's compliance. A contract amendment is needed to complete the next five-year compliance review, as well as assist with review of projects proposed at the site.

RECOMMENDED ACTION:	APPROVE a contract amendment no. 6 with R3 Consulting Group, to increase the contract amount by \$100,000, for a total contract not to exceed \$250,851, with a term extending through June 30, 2024, to assist the City in the five-year compliance review of the conditional use permit for the Bulk Materials Processing Center and associated facilities – Community Development (Lina Velasco 510-620-6706).
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DISCUSSION:

On October 21, 2004, the Richmond Planning Commission approved a conditional use permit (CU 1101132) for the Bulk Materials Processing Center (BMPC) and associated operations. As part of the conditional use permit, the Planning Commission is charged with reviewing the permittee’s compliance with the conditions of approval on a five-year cycle. The BMPC began operation in 2006; the first compliance report reviewed compliance for the years 2006-2011. This first report was accepted in 2014. The second compliance report covered 2012-2016 and was accepted in 2019. The next five-year compliance report will cover 2017 through 2021.

City staff is seeking a contract amendment to extend the contract term and add additional funding to assist the City in the next five-year compliance review and review of a project proposed at the facility to ensure no conflicts exists between conditions and operations. Specifically, City staff is requesting approval of a contract amendment to increase the contract amount by \$100,000, for a total amount not to exceed \$250,851, and to extend the term to June 2024. This amendment is necessary to supplement the scope of work and budget in the original contract to provide sufficient resources to complete the next five-year review which will begin this year with notifying the operator of the need to submit their compliance report. City staff anticipate that the five-year compliance review will be completed in 2023.

DOCUMENTS ATTACHED:

- Attachment 1 – Amendment No. 6
- Attachment 2 – Original Contract and Amendments 1 - 5