



AGENDA REPORT

Public Works

DATE:	December 6, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Daniel Chavarria, Director of Public Works Dee Karnes, Equipment Services Superintendent
Subject:	Purchase of Ford Trucks - F150s and F250s
FINANCIAL IMPACT:	The funds for this expenditure are available in the Public Works Fleet Maintenance Capital Improvement Fiscal Year 2022-2023 budget – 50336031-400705-03C04.
PREVIOUS COUNCIL ACTION:	
STATEMENT OF THE ISSUE:	The Department of Public Works is requesting City Council approval for the purchase of replacement trucks for use by various City departments.
RECOMMENDED ACTION:	APPROVE the purchase of fifteen (15) 2023 Ford F150 and six (6) 2023 Ford F250 trucks from National Auto Fleet Group, in an amount not to exceed \$1,054,000 based in Sourcewell Contract 091521-NAF – Public Works (Daniel Chavarria/Dee Karnes 231-3044).

DISCUSSION:

The Fleet Maintenance division must replace fifteen (15) 1/2-ton and six (6) 3/4-ton trucks that have met and exceeded their useful lifecycle of ten years. The new trucks will meet updated air emission standards.

The new trucks will be used by the Information Technology Department, Building Regulations Department, and Public Works' Streets, Abatement, Facilities Maintenance and Parks divisions.

The finance department has approved this purchase as in compliance with the Richmond Municipal Code, Section 2.52.320 Piggyback procurement. This allows for a "piggyback" purchase using another agency's purchase contract if it is in the best interest of the City of Richmond.

Based on the Sourcewell Contract 091521-NAF pricing, City staff is recommending the purchase of the trucks from National Auto Fleet Group in Watsonville, California. It is important to note that due to high demand, the order cut-off date is December 16, 2022.

DOCUMENTS ATTACHED:

Attachment 1 – National Auto Fleet Group Quote ID 22243, dated 11/09/2022
Attachment 2 – National Auto Fleet Group Quote ID 22244, dated 11/09/2022
Attachment 3 – Sourcewell Contract 091521-NAF
Attachment 4 – Finance Department Approval