



*The Hunter Fund
at the East Bay Community Foundation*

May 1, 2020

Sam Vaughn
Program Manager
City of Richmond, Office of Neighborhood Safety
P.O. Box 4046
Richmond, CA 94804

RE: Grant #20202533

Dear Sam:

I am pleased to notify you that the Hunter Fund of the East Bay Community Foundation has awarded a grant to City of Richmond for \$30,000.00. This grant is for general support, FBO: Office of Neighborhood Safety. Payment is enclosed.

The enclosed Grant Agreement forms the contract between City of Richmond and the East Bay Community Foundation. Please read it carefully as it outlines the conditions of the grant as well as the payment and reporting schedule. Please sign and return both pages of the 2-page Grant Agreement to grantsmanagement@eastbaycf.org as soon as possible. *Failure to return the signed Agreement to the Foundation within 30 days could result in cancellation of the grant.* Also enclosed are the Final Report Guidelines. *Please keep these guidelines in your files to assist you with preparing a final report as indicated.* The grant number for this grant is #20202533. Please refer to it in your correspondence with us.

If you wish to recognize this grant in your media (social, web and print), please list it as the Hunter Fund at the East Bay Community Foundation.

Sincerely,

Laura Choe
Grants & Scholarships Manager

De Domenico Building
200 Frank H. Ogawa Plaza
Oakland, CA 94612

Enclosure: Grant Agreement, Final Report Guidelines, Check

Main 510/836.3223
Fax 510/836.3287
info@eastbaycf.org
www.eastbaycf.org



*The Hunter Fund
at the East Bay Community Foundation*

**DONOR ADVISED GRANT PROGRAM
GRANT AGREEMENT**

Between the Hunter Fund at the East Bay Community Foundation and:

Grantee: City of Richmond
Address: P.O. Box 4046
Richmond, CA 94804
Contact Person: Sam Vaughn
Foundation Contact: David Pontecorvo, dpontecorvo@eastbaycf.org
Grant Number: #20202533

Purpose and Conditions of the Grant

This grant from the Hunter Fund at the East Bay Community Foundation is made to City of Richmond for the purpose and with the conditions outlined below.

- 1. Grant Purpose:** General Support, FBO: Office of Neighborhood Safety
- 2. Grant Period:** 5/1/2020 - 2/28/2021
- 3. Grant Amount:** \$30,000.00
- 4. Payment Schedule:** One-time payment of: \$30,000.00
- 5. Reporting Schedule:** Final report should be provided at the end of the grant period, but no later than: 3/15/2021
- 6. Special Conditions:** Grant Classification (re: Financial Accounting Standard Board's SFAS 116-117):
I. Unconditional ☒ II. Unrestricted ☐
Conditional ☐ Restricted ☒

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.



Hunter Fund Grant Agreement
Grant #20202533

Because this grant is from a donor advised fund, we must remind you that the grant must be used exclusively for charitable purposes, and that this grant may not result in a more than incidental benefit to the donor, donor-appointed advisor, or related parties or businesses.

By accepting this grant, your organization also certifies to the East Bay Community Foundation that this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Hunter Fund.

By signing this agreement, your organization agrees to the following: i) that you will not use the funds for lobbying activities; ii) that you will return any funds not used for the designated purposes; and iii) that you will maintain the grant funds in a separate fund so that charitable funds are segregated from non-charitable funds.

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

By: Executive Director or Authorized Signatory

Name: Sam Vaughn Signature: J. Varp
Date: 5-8-20

East Bay Community Foundation:

[Signature]

By: _____
Laura Choe, Grants & Scholarships Manager 5/1/2020

PLEASE RETURN SIGNED GRANT AGREEMENT TO
grantsmanagement@eastbaycf.org

De Domenico Building
200 Frank H. Ogawa Plaza
Oakland, CA 94612

Page 2 of 2

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FINAL REPORT GUIDELINES

Please keep this form in your files. Return it completed to the East Bay Community Foundation on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.

Grant #: 20202533 Amount: \$30,000.00
Agency Name: City of Richmond
Grant Contact: Sam Vaughn
Purpose of Grant: General Support, FBO: Office of Neighborhood Safety
Grant Period: 5/1/2020 - 2/28/2021
Final Report Due: 3/15/2021
Foundation Contact: David Pontecorvo, dpontecorvo@eastbaycf.org

This report helps us understand the impact of our grants and your goals for the coming period. Please submit a brief narrative report (2-3 pages) addressing the following:

1. An update on your organization's accomplishments and challenges during the grant period, including any significant changes in your organization's programs, finances or leadership (key staff or board).
2. A brief overview of your organization's major goals for the coming year.
3. Your organization's current operating budget, indicating actual and anticipated sources of revenue. If this is a project-specific grant please include a project budget indicating how grant funds were expended.

If you have any questions concerning these guidelines, please contact the Foundation Contact person indicated above.

* Please submit this report electronically to grantsmanagement@eastbaycf.org.

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200 Frank H. Ogawa Plaza
Oakland, CA 94612

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Fax 510/836.3287
info@eastbaycf.org
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136103

EAST BAY COMMUNITY FOUNDATION

200 FRANK H. OGAWA PLAZA
OAKLAND, CA 94612
(510) 836-3223



NORTHERN TRUST

THE NORTHERN TRUST COMPANY

11-4222/1210

NO.

DATE

05/01/2020



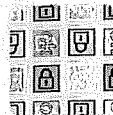
AMOUNT

\$ *****30,000.00

PAY * Thirty Thousand and no/100 *

TO
THE
ORDER
OF
City of Richmond
ATTN: Sam Vaughn
P.O. Box 4046
Richmond, CA 94804

From Anonymous Fund



VOID AFTER 6 MONTHS
AMOUNTS OVER \$5,000 REQUIRE TWO SIGNATURES

Amo W. Head

Mari X. Davis

AUTHORIZED SIGNATURE

⑈ 136103 ⑆ 121042222 ⑆ 1170989993 ⑈

EAST BAY COMMUNITY FOUNDATION OAKLAND, CA 94612

136103

14063 City of Richmond ,

05/01/2020 136103

20202533 05/01/2020 general support, FBO: Office of Neighborhood Safety 30,000.00
Anonymous Fund 30,000.00

CHECK TOTAL: \$ *****30,000.00