



AGENDA REPORT

Public Works

DATE:	December 20, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Daniel Chavarria, Director of Public Works Dee Karnes, Equipment Services Superintendent
Subject:	Approve the Purchase of a Replacement Altec Bucket Truck
FINANCIAL IMPACT:	The funds for this expenditure are available in the Public Works Fleet Maintenance Capital Improvement Fiscal Year 2022-2023 budget – 50336031-400705-03C04
PREVIOUS COUNCIL ACTION:	Click or tap here to enter text.
STATEMENT OF THE ISSUE:	The Department of Public Works is requesting City Council approval for the purchase of a replacement Altec aerial boom truck.
RECOMMENDED ACTION:	APPROVE the purchase of an Altec AT41M aerial boom truck from Altec Industries, in an amount not to exceed \$279,400, based on Sourcewell Contract 110421-ALT – Public Works (Daniel Chavarria 620-5478/Dee Karnes 510-231-3044).

DISCUSSION:

The Fleet Maintenance division must replace a 2009 model year aerial boom truck that has met and exceeded its useful lifecycle of ten years. The new truck will meet updated air emission standards and will be used by the Electrical division of the Public Works department.

Public Works staff is requesting to purchase the boom truck by utilizing the piggyback procurement process, which is outlined in Richmond Municipal Code section 2.52.330. Under this process, the Finance Director may arrange for the City to enter into a purchase contract for the purchase of a vehicle if specific requirements under section 2.52.330(a)(1-9) are met, including that the piggyback purchase using another agency's purchase contract is in the best interests of the City of Richmond.

Based on the Sourcewell Contract 110421-ALT pricing, Public Works staff is recommending the purchase of the truck from Altec Industries, Inc. Pricing for Contract 110421-ALT offers Sourcewell participating agencies up to a 5% discount off the purchase list price. The price quoted for this truck is \$253,958. A 10% contingency (\$25,395) has been added to the quoted price for this vehicle in case of any needed change orders. After a thorough review, the Finance Director approved the utilization of the piggyback procurement (Attachment 3).

DOCUMENTS ATTACHED:

Attachment 1 – Quote 1298585

Attachment 2 – Sourcewell Contract 110421-ALT

Attachment 3 – Finance approval for Piggyback procurement