



FOUNDATION *for* CALIFORNIA
COMMUNITY COLLEGES

*Benefiting, Supporting, and Enhancing
the California Community Colleges*

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September 13, 2022

Bouakhay Phongboupha
330 25th Street
Richmond, CA 94804

Dear Bouakhay Phongboupha,

The Richmond Workforce Development Board has been approved for funding as a returning grantee for the FY2023 Student Training and Employment Program (STEP - formerly STEPS). This initiative was funded with Title IV Vocational Rehabilitation Funding under the Workforce Innovation and Opportunity Act, through a collaboration between the California Department of Rehabilitation and the Foundation for California Community Colleges (Foundation). This notice is being provided to approve Richmond Workforce Development Board's request to increase this year's (July 1, 2022-June 30, 2023) budget to \$750,000 in order to increase work experience hours for students enrolled in the program.

The Foundation will prepare an amendment to the existing contract to finalize the budget increase.

Please contact Leti Shafer at lshafer@foundationccc.org with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Aldinger'.

Tim Aldinger
Executive Director, Workforce Development
Foundation for California Community Colleges