



FOUNDATION *for* CALIFORNIA
COMMUNITY COLLEGES

AMENDED STEPS GRANT AGREEMENT

between

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

and

RICHMOND WORKFORCE DEVELOPMENT BOARD

Agreement No. 00003408
Amendment #2

Effective May 22, 2020, the Foundation for California Community Colleges ("Foundation"), a 501 (c)(3) nonprofit organization, and Richmond Workforce Development Board ("Contractor") entered into a STEPS Grant Agreement ("Agreement").

WHEREAS, the parties now wish to extend the term of the Agreement, add \$375,000 of new funding for Fiscal Year 2023, and revise terms.

THEREFORE, the parties hereby amend the Agreement as follows:

1. **Amendment to the Term of the Agreement (Page 1).** The Term of the Agreement is hereby amended by replacing "*June 30, 2022*" with "*June 30, 2023*."
2. **Amendment to the Amount of the Agreement (Page 1).** The Amount of the Agreement is hereby amended by replacing "*\$625,000*" with "*\$1,000,000*"

Note: The original amount hereby expires as of June 30, 2022 and the new funding will be made available as early as July 1, 2022.

3. **Amendment to Exhibit A, Section 1 (Scope of Work).** Exhibit A, Section 1, of the Agreement is hereby amended by replacing "*June 30, 2022*" with "*June 30, 2023*".
4. **Amendment to Exhibit A, (Scope of Work).** Exhibit A, Sections 4 and 5 of the Agreement are hereby amended by deleting in its entirety and replacing with the following:

"4. Workplace Readiness Training: Each participating SWD will receive job exploration and/or workplace readiness training under the STEPS program OR will have completed relevant

training within the year prior to participating in STEPS. Examples of eligible activities are outlined in Section 1B of the attached SFP (Exhibit E). CONTRACTOR may deliver alternative work readiness training activities with FOUNDATION's written approval (via email)."

"5. *Work Experience: Each participating SWD must receive work experience, paid at no less than minimum wage mandated by Local, Federal, or State law. If any given SWD is unable to complete all designated hours of work experience (as determined in awardees proposal), CONTRACTOR may move those remaining work experience hours to a different SWD. CONTRACTOR is required to verify that all participating SWDs have met all 'right to work' and 'selective service' requirements. FOUNDATION shall provide Employer of Record service for all CONTRACTOR's SWDs completing paid work experience under this Agreement.*"

5. **Amendment to Exhibit A, (Scope of Work).** Exhibit A of the Agreement are hereby amended by adding the following:

"10. *Funding information: STEPS funds are federal Workforce Innovation and Opportunity Act (WIOA) Title IV Vocational Rehabilitation funds from the U.S. Department of Education.*

- a. CFDA: 84.126A
- b. VR Fed 2022 grant number: H126A220005"

6. **Amendment to Exhibit B, Section 1 (Cost Reimbursement Agreement).** The total amount not to exceed of STEPS Grant Funds is hereby amended by replacing "\$625,000" with "\$1,000,000"
7. **Amendment to Exhibit B, Section 4 (Project Budget).** Exhibit B, Section 4 of the Agreement is hereby amended by adding the following Project Budget Table for FY23:
8. **Amendment to Maximum Hours (Entire Agreement).** The maximum amount of hours shall not exceed 300 for FY23.

Personnel	
Salaries	\$111,750
Fringe Benefits	\$50,232
Workplace Readiness Training Stipend	
Stipends	\$3,750
Work Experience Wages & Taxes	
Total Wages	\$136,890
Total Taxes	\$27,378
Career Catalyst Flat Fee	
Flat Fee	\$45,000
TOTAL	\$375,000

Signature Page to Follow

All other terms of the Agreement shall remain unchanged and in full force and effect.

THE PARTIES HEREBY EXECUTE THIS AMENDED AGREEMENT.

CONTRACTOR

By: Tamara Walker
Tamara Walker (Jul 5, 2022 15:18 PDT)

Print Name: Tamara Walker

Title: Director of Community Service, Employment & Training

Date: Jul 5, 2022

CONTRACTOR

By: _____

Print Name: _____

Title: _____

Date: _____

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: Joseph Quintana

Print Name: Joseph Quintana

Title: Chief Operating Officer

Date: Jul 5, 2022

**FOUNDATION FOR CALIFORNIA
COMMUNITY COLLEGES**

By: Jorge J.C. Sales
Jorge J.C. Sales (Jul 5, 2022 16:26 PDT)

Print Name: Jorge J.C. Sales

Title: Vice President of Program Development

Date: Jul 5, 2022