

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
CITY ATTORNEY'S OFFICE				
Admin Services Analyst	1.0	1.0		1.0
Assistant City Attorney	2.0	2.0		3.0
Chief Assistant City Attorney	1.0	1.0		1.0
City Attorney (Currently Contract Position)	1.0	1.0		0.0
Office Specialist	1.0	1.0		1.0
Law Office Supervisor		1.0		1.0
Senior Assistant City Attorney	3.0	3.0		3.0
Supervising Office Assistant	1.0			
Total Full-Time Equivalents (FTEs)	10.0	10.0	0.0	10.0
CITY CLERK'S OFFICE				
City Clerk	1.0	1.0		1.0
Deputy City Clerk	3.0	3.0		3.0
Total Full-Time Equivalents (FTEs)	4.0	4.0	0.0	4.0
CITY COUNCIL				
Councilmember	6.0	6.0		6.0
Project Coordinator	1.0	1.0		1.0
Assistant Administrative Analyst		1.0		1.0
Total Full-Time Equivalents (FTEs)	7.0	8.0	0.0	8.0
CITY MANAGER'S OFFICE				
Deputy City Manager (Moved to Finance & Community Services)		2.0	-2.0	0.0
City Manager	1.0	1.0		1.0
Executive Assistant to the City Manager	1.0	1.0		1.0
Management Analyst (Communications Analyst)			1.0	1.0
Management Analyst I/ II	1.0	1.0		1.0
Sr. Admin Analyst	0.0	0.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	3.0	5.0	0.0	5.0
COMMUNITY DEVELOPMENT (Building Services, Code Enforcement, Housing, & Planning)				
Administrative Aide	1.0	1.0		1.0
Associate Administrative Analyst (+1 for TCC Grant)	1.0	1.0	2.0	3.0
Building Inspector	1.0	2.0		2.0
Building Inspector Supervisor	1.0	1.0		1.0
Building Official	1.0	1.0		1.0
Code Enforcement Manager	1.0	1.0		1.0
Code Enforcement Officer I/II	7.0	7.0		7.0
Deputy Building Official	1.0	1.0		1.0
Director of Community Development	1.0	1.0		1.0
Housing Programs Analyst			1.0	1.0
Housing Manager	1.0	1.0		1.0
Housing Services Supervisor		1.0		1.0
Industrial Building Inspector	1.0	1.0		1.0
Permit Technician I/II	4.0	4.0		4.0
Plan Checking Engineer	1.0	1.0		1.0
Planner I/II	3.0	3.0		3.0
Planning Manager	1.0	1.0		1.0
Planning Technician I/II		1.0		1.0
Project Coordinator (TCC Grant Position)			1.0	1.0
Senior Accountant	1.0	1.0	-1.0	0.0
Senior Administrative Analyst	1.0	1.0		1.0
Senior Building Inspector	4.0	3.0		3.0
Senior Planner	4.0	4.0		4.0
Total Full-Time Equivalents (FTEs)	36.0	38.0	3.0	41.0
COMMUNITY POLICE REVIEW COMMISSION				

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Assistant Administrative Analyst	0.1	0.1		0.1
Total Full-Time Equivalents (FTEs)	0.1	0.1	0.0	0.1
COMMUNITY SERVICES (Administration)				
Deputy City Manager (Moved from City Manager Office)	0.0	0.0	1.0	1.0
Finance Manager		1.0		1.0
Total Community Services (Administration)	0.0	1.0	1.0	2.0
COMMUNITY SERVICES (Employment & Training)				
Administrative Aide	1.0	1.0		1.0
Admin Trainee		1.0		1.0
Assistant Administrative Analyst	2.0	2.0		2.0
Administrative Services Analyst	1.0	1.0		1.0
Deputy Director of Community Services - Employment and Training	1.0	1.0		1.0
Employment Program Manager	3.0	3.0		3.0
Employment Program Specialist I/II	9.0	12.0		12.0
Library & Community Svcs Director	1.0	1.0		1.0
Office Assistant I/II		1.0		1.0
Project Coordinator	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Employment Program Specialist	2.0	2.0		2.0
Total Full-Time Equivalents (FTEs)	22.0	27.0	0.0	27.0
COMMUNITY SERVICES (Library)				
Administrative Librarian	2.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Admin Analyst	1.0	0.0		0.0
Deputy Director of Community Services - Library	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Family Literacy Specialist	1.0	1.0		1.0
Head of Reference		1.0	1.0	2.0
Learning Center Manager I/II	1.0	1.0		1.0
Librarian I/II	8.0	9.0		9.0
Library Assistant I/II	6.0	8.0		8.0
Library Associate	2.0	2.0		2.0
Library Information Systems Support Technician	1.0	1.0		1.0
Literacy Program Manager	1.0	1.0		1.0
Office Assistant I/II	0.7	0.7		0.7
Senior Library Assistant	2.0	2.0		2.0
Senior Administrative Analyst		1.0		1.0
Volunteer Tutor/Learner Coordinator	3.0	3.0		3.0
Total Full-Time Equivalents (FTEs)	31.7	34.7	1.0	35.7
COMMUNITY SERVICES (Office of Neighborhood Safety)				
Admin Aide	1.0	1.0		1.0
Accounting Assistant	1.0			
Deputy Director - ONS	1.0	1.0		1.0
Management Analyst I/II		1.0		1.0
Neighborhood Change Agents	11.0	11.0		11.0
ONS Field Coordinator	2.0	2.0		2.0
ONS Program Manager	1.0	1.0		1.0
Project Coordinator	1.0			
Total Full-Time Equivalents (FTEs)	18.0	17.0	0.0	17.0
COMMUNITY SERVICES (Recreation)				
Accounting Asst I/II	1.0	1.0		1.0
Administrative Aide	1.0	2.0		2.0
Administrative Services Analyst			1.0	1.0
Assistant Admin Analyst	1.0	1.0		1.0
Associate Admin Analyst	1.0	1.0		1.0

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Auditorium Aide	3.2	3.2		3.2
Deputy Director of Community Services - Recreation	1.0	1.0		1.0
Development Project Manager II	0.4	0.4		0.4
Executive Secretary I/II	1.0	1.0		1.0
Library Associate (Tool Lending Library)			2.0	2.0
Lifeguard	1.6	1.6		1.6
Office Specialist	2.0	1.0		1.0
Recreation Program Coordinator	8.0	8.0	2.0	10.0
Recreation Program Specialist	3.2	4.2	-1.0	3.2
Recreation Supervisor	3.0	3.0		3.0
Senior Accountant	1.0			0.0
Senior Lifeguard	1.6	1.6		1.6
Total Full-Time Equivalents (FTEs)	30.0	30.0	4.0	34.0
COMMUNITY SERVICES (Social Services)				
Project Manager II - Social Services			1.0	1.0
Total Community Services	0.0	0.0	1.0	1.0
COMMUNITY SERVICES (Transportation)				
Associate Administrative Analyst			1.0	1.0
Paratransit Driver	2.0	2.0		2.0
Paratransit Driver Leadworker	1.0	1.0		1.0
Project Manager I/II	2.0	2.0		2.0
Total Full-Time Equivalents (FTEs)	5.0	5.0	1.0	6.0
DEPARTMENT OF CHILDREN AND YOUTH				
Management Analyst I/II	1.0	1.0	1.0	2.0
Project Manager I/II (Grants Manager)	0.0	0.0	1.0	1.0
Senior Management Analyst	1.0	1.0	-1.0	0.0
Total Full-Time Equivalents (FTEs)	2.0	2.0	1.0	3.0
ECONOMIC DEVELOPMENT (Arts & Culture, Environmental Health Initiative, Economic Development, Real Estate, and Port)				
Arts & Culture Manager	1.0	1.0		1.0
Deputy City Manager (Moved to City Manager Office/ Finance)	1.0	0.0		0.0
Development Project Manager II	1.0	1.0		1.0
Director of Economic Development		1.0		1.0
Sr. Admin Analyst	1.0	1.0	-1.0	0.0
Economic Development Coordinator			1.0	1.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Management Analyst I/II	1.0	2.0		2.0
Port Director/Project Manager III	1.0	1.0		1.0
Port Marketing/Operations Manager	1.0	1.0		1.0
Project Manager I/II (Grants Manager)	1.0	1.0	-1.0	0.0
Sr. Business Assistance Officer	1.0	1.0		1.0
Sr. Management Analyst/Mgmt Analyst I/II	1.0			0.0
Total Full-Time Equivalents (FTEs)	12.0	12.0	-1.0	11.0
PORT is now in Economic Development as of FY21-22				
FINANCE				
Accountant I/II	8.0	7.0	-1.0	6.0
Accounting Assistant I/II	5.0	5.0		5.0
Accounting Manager	2.0	2.0	2.0	4.0
Administrative Services Analyst	1.0	1.0		1.0
Budget Administrator	1.0	1.0	-1.0	0.0
Budget Analyst I/II	1.0	2.0		2.0
Business License Field Inspector	1.0	1.0		1.0
Business License Specialist	2.0	2.0		2.0
Buyer I/II	1.0	1.0		1.0

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Project Manager I (Contract Compliance)			1.0	1.0
Chief Accountant			1.0	1.0
Deputy City Manager (Moved from City Manager Office)		0.0	1.0	1.0
Deputy Director of Finance	1.0	1.0		1.0
Director of Finance	1.0	1.0		1.0
Payroll Coordinator	2.0	2.0		2.0
Payroll Supervisor	1.0	1.0		1.0
Senior Accountant	3.0	3.0	0.0	3.0
Senior Budget Analyst	1.0	1.0		1.0
Senior Buyer	1.0	1.0		1.0
Total Full-Time Equivalents (FTEs)	32.0	32.0	3.0	35.0
FIRE				
SWORN				
Fire Chief	1.0	1.0		1.0
Battalion Chief	4.0	4.0		4.0
Deputy Fire Chief	1.0	1.0		1.0
Deputy Fire Marshal	1.0	1.0		1.0
Fire Captain	24.0	24.0		24.0
Fire Engineer	24.0	24.0		24.0
Fire Fighter	30.0	30.0		30.0
Fire Inspector I/II (Backfilling Two FTEs)	3.0	5.0		5.0
Fire Marshal	1.0	1.0		1.0
Sub-total Sworn	89.0	91.0	0.0	91.0
NON-SWORN				
Administrative Aide	1.0	1.0		1.0
Administrative Services Analyst	1.0	1.0		1.0
Associate Admin Analyst	1.0	1.0		1.0
Emergency Services Analyst	1.0	1.0		1.0
Emergency Services Manager	1.0	1.0		1.0
Sub-total Non-Sworn	5.0	5.0		5.0
Total Full-Time Equivalents (FTEs)	94.0	96.0	0.0	96.0
HUMAN RESOURCES				
Admin Aide		1.0		1.0
Administrative Services Analyst	1.0	0.0		0.0
Employee Benefits Analyst I	1.0	1.0		1.0
Human Resources Manager	3.0	3.0		3.0
Human Resources Mgt. Director	1.0	1.0		1.0
Human Resources Technician I/II/III	2.0	2.0		2.0
Personnel Analyst I/II	3.0	4.0		4.0
Principal Personnel Analyst	1.0	1.0		1.0
Senior Personnel Analyst	1.0	2.0		2.0
Total Full-Time Equivalents (FTEs)	13.0	15.0	0.0	15.0
INFORMATION TECHNOLOGY				
Business Analyst I	1.0	1.0		1.0
Cable TV Manager	1.0	1.0		1.0
Cable TV Programming Coordinator	1.0	1.0		1.0
Duplicating/Mail Assistant I/II	1.0	1.0		1.0
GIS Administrator	1.0	0.0		0.0
Information Technology Assistant	1.0	1.0		1.0
Information Technology Director	1.0	1.0		1.0
Information Technology Manager	1.0	2.0		2.0
Microcomputer Support Specialist I/II	1.0	1.0		1.0
Network & Systems Security Officer	1.0	1.0		1.0
Network & Systems Specialist I/II	1.0	1.0		1.0
Senior Cable TV Production Assistant	1.0	1.0		1.0
Senior Programmer Analyst	1.0	1.0		1.0

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Telecommunication Manager	1.0	1.0		1.0
Total Full-Time Equivalents (FTEs)	14.0	14.0	0.0	14.0
MAYOR'S OFFICE				
Mayor	1.0	1.0		1.0
Assistant Admin Analyst	1.9	1.0		1.0
Management Analyst II	1.0	2.0		2.0
Secretary to the Mayor		1.0		1.0
Total Full-Time Equivalents (FTEs)	3.9	5.0	0.0	5.0
POLICE				
SWORN				
Asst Police Chief	1.0	1.0		1.0
Police Captain	3.0	3.0		3.0
Police Chief	1.0	1.0		1.0
Police Lieutenant	8.0	8.0		8.0
Police Officer	107.0	107.0		107.0
Police Officer Trainee	2.0	2.0		2.0
Police Sergeant	23.0	23.0		23.0
Sub-total Sworn	145.0	145.0	0.0	145.0
NON-SWORN				
Administrative Aide	2.0	2.0		2.0
Administrative Trainee				0.0
Assistant Police Property Technician	1.0	1.0		1.0
Administrative Service Analyst	1.0	1.0	-1.0	0.0
CCTV Wireless & Systems Specialist	1.0	1.0		1.0
Civilian Admin Manager	1.0	1.0	-1.0	0.0
Community Services Officer	2.0	2.0		2.0
Communications Dispatcher I/II/III	17.0	17.0		17.0
Communications Manager	1.0	1.0		1.0
Communications Shift Supervisor	4.0	4.0		4.0
Crime Analysis Technician	1.0	1.0		1.0
Crime Analyst	1.0	1.0		1.0
Crime Prevention Manager	1.0	1.0		1.0
Crime Prevention Specialist	1.0	1.0		1.0
Crime Scene Technician	3.0	3.0		3.0
Jailer	6.0	6.0		6.0
Network and Systems Specialist I/II	2.0	2.0		2.0
Office Assistant I/II	1.0	1.0		1.0
Parking Enforcement Representative	3.0	5.0		5.0
Police Admin Manager			1.0	1.0
Police Property Technician	1.0	1.0		1.0
Police Records & Property Mgr.	1.0	1.0		1.0
Police Records Specialist	9.0	9.0		9.0
Project Manager I/II	1.0	1.0		1.0
Public Information Officer/Community Engagement Mgr	1.0	1.0		1.0
Public Safety Technology Supervisor	1.0	1.0		1.0
Senior Accountant	1.0	1.0		1.0
Senior Admin Analyst		1.0		1.0
Systems Administrator	1.0	1.0		1.0
Sub-total Non-Sworn	65.0	68.0	-1.0	67.0
Total Full-Time Equivalents (FTEs)	210.0	213.0	-1.0	212.0
PUBLIC WORKS				
Administrative Aide	3.0	3.0		3.0
Associate Admin Analyst	1.0	1.0		1.0
Building Trades Worker I/II/III	4.0	4.0		4.0
Capital Projects Manager	1.0	1.0		1.0
Carpenter	2.0	2.0		2.0
Combo Equipment Mechanic	7.0	7.0		7.0

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Construction & Maintenance Supervisor	1.0	1.0		1.0
Construction Inspector I/II	3.0	3.0		3.0
Custodial Maintenance Supervisor	1.0	1.0		1.0
Deputy Public Works Director	1.0	1.0		1.0
Development Project Manager I/II	0.4	0.4		0.4
Electrical Supervisor	1.0	1.0		1.0
Electrician I/II	5.0	4.0		4.0
Engineer I/II	1.0	1.0		1.0
Equipment Mechanic III/IV	3.0	3.0		3.0
Equipment Operator	11.0	11.0		11.0
Equipment Parts Specialist	2.0	2.0		2.0
Equipment Services Superintendent	1.0	1.0		1.0
Equipment Supervisor	1.0	1.0		1.0
Executive Secretary I/II	1.0	1.0		1.0
Gardener	3.0	3.0		3.0
Groundskeeper/Gardener	13.0	13.0		13.0
Maintenance Leadworker	10.0	10.0		10.0
Maintenance Worker I/II	21.0	21.0		21.0
Office Aide	0.8	0.8		0.8
Office Assistant II	1.0	1.0		1.0
Painter	2.0	2.0		2.0
Parks & Landscaping Superintendent	1.0	1.0		1.0
Parks Construction & Maintenance Worker	5.0	5.0		5.0
Parks Supervisor	3.0	3.0		3.0
Project Manager I/II	1.0	1.0	-1.0	0.0
Public Works Director	1.0	1.0		1.0
PW Facilities Maint. Superintendent	1.0	1.0		1.0
PW Streets Maint. Superintendent	1.0	1.0		1.0
Public Works Superintendent	1.0	1.0		1.0
Senior Civil Engineer	2.0	2.0		2.0
Senior Electrician		1.0		1.0
Stationery Engineer	3.0	3.0		3.0
Stationery Engineer Supervisor	1.0	1.0		1.0
Tree Leadworker	1.0	1.0		1.0
Utility Worker II	10.0	10.0		10.0
Total Full-Time Equivalents (FTEs)	132.2	132.2	-1.0	131.2
PUBLIC WORKS (Water Resource Recovery)				
Administrative Aide	1.0	1.0		1.0
Admin Services Analyst	1.0	1.0		1.0
Deputy Director of Public Works - City Engineer	1.0	1.0		1.0
Engineering Infrastructure Administrator	1.0	1.0		1.0
Environmental Compliance Inspector	3.0	2.0		2.0
Environmental Manager	1.0	1.0		1.0
Executive Secretary I/II		1.0		1.0
Project Manager I/II	1.0	1.0		1.0
Project Coordinator	1.0	1.0	-1.0	0.0
Senior Accountant		1.0		1.0
Senior Civil Engineer			1.0	1.0
Senior Environmental Inspector	1.0	1.0		1.0
Total Full-Time Equivalents (FTEs)	11.0	12.0	0.0	12.0
RENT CONTROL				
Administrative Aide	3.0	3.0		3.0
Assistant Admin Analyst	1.0	0.0		0.0
Deputy Director Rent Program	1.0	1.0		1.0
Executive Director Rent Program	1.0	1.0		1.0
Hearing Examiner Rent Program	1.0	1.0		1.0
Rent Board General Counsel	1.0	1.0		1.0
Rent Program Analyst I/II	2.0	2.0		2.0

Attachment 5 - Fiscal Year 2023-2024 Proposed Position Listing

Department	Adopted FY22-23	Current FY22-23	Changes	Proposed FY23-24
Senior Admin Analyst		1.0		1.0
Senior Management Analyst	1.0	1.0		1.0
Staff Attorney Rent Program	1.0	1.0		1.0
Total Full-Time Equivalents(FTEs)	12.0	12.0	0.0	12.0
RICHMOND HOUSING AUTHORITY				
Administrative Aide	1.0	1.0		1.0
Building Maintenance Supervisor	1.0	1.0		1.0
Executive Director	1.0	1.0		1.0
Resident Housing Manager	1.0	1.0		1.0
Senior Development Project Manager	1.0	1.0		1.0
Senior Property Manager	1.0	1.0		1.0
Senior Resident Housing Manager	1.0	1.0	-1.0	0.0
Total Full-Time Equivalents (FTEs)	7.0	7.00	-1.00	6.00
GRAND TOTAL ALL DEPARTMENTS	709.9	732.0	11.0	743.0