



Richmond Housing Authority (RHA)
Economic Development

AGENDA REPORT

DATE:	September 12, 2023
TO:	Chair Martinez and Members of the Richmond Housing Authority Board of Commissioners
FROM:	Nannette Beacham, Director of Economic Development Gabino Arredondo, RHA, Interim Executive Director
Subject:	Emergency Contract with Nichols Consulting Engineers, CHTD (NCE) for Part 58 Environmental Review
FINANCIAL IMPACT:	Funding for the contract will be derived from the U.S. Housing and Urban Development (HUD) annual allocation of Operating Subsidy and Capital Fund, \$14,960 (Legacy quote \$13,600; 10 percent Contingency \$1,360) (42141191-400836).
PREVIOUS COUNCIL ACTION:	N/A
STATEMENT OF THE ISSUE:	This emergency procurement was initiated after U.S. Department of Housing and Urban Development (HUD) notified RHA that the environmental review for the Capital Fund has expired and RHA cannot access the Capital Grant funding to make necessary repairs in the housing stock.
RECOMMENDED ACTION:	ADOPT a resolution authorizing an emergency contract with Nichols Consulting Engineers (NCE) for \$13,600 plus a 10 percent contingency of \$1,360, for a total contract amount not to exceed \$14,960, with a term ending August 1, 2024, to complete a Part 58 Environmental Review - Richmond Housing Authority (Gabino Arredondo 510-620-6606).

DISCUSSION:

U.S. Housing and Urban Development (HUD) has notified the Richmond Housing Authority (RHA) that the environmental review for the Capital Fund has expired and RHA cannot access the capital grant funding to make necessary repairs in the housing stock. RHA has been actively involved in renovating housing units at Nystrom Village to address life, health, and overall property conditions and provide additional affordable housing units for lease. RHA needs access to capital fund grant funding to complete the repairs.

An emergency contract was initiated for a consultant to complete the Part 58 Environmental Review for RHA to access the capital fund grant. The consultant Nichols Consulting Engineers (NCE) was chosen from the City of Richmond Community Development Department's on-call list (NCE has gone through the City's procurement process). In particular, NCE was chosen because they have expertise with addressing specialized HUD environmental review requirements, demonstrated ability to meet expedited project deadlines requested by RHA to comply with the 2019 Public Housing Authority Recovery and Sustainability (PHARS) Agreement asset repositioning expectations, and experience working on National Environmental Policy Act (NEPA) analyses for the City of Richmond. NCE has also been successful in the past with HUD environmental reviews for RHA on the Nevin Plaza project in Richmond.

DOCUMENTS ATTACHED:

Attachment 1 - Resolution

Attachment 2 - Contract