

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING AN EMERGENCY CONTRACT WITH NICHOLS CONSULTING ENGINEERS (NCE) FOR \$13,600 PLUS A 10 % CONTINGENCY OF \$1,360 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$14,960 TO COMPLETE A PART 58 ENVIRONMENTAL REVIEW**

---

**WHEREAS**, Richmond Housing Authority (RHA) owns and manages 244 units of rental housing in the City of Richmond; and

**WHEREAS**, on October 22, 2019, the RHA entered into a Public Housing Authority Recovery and Sustainability (PHARS) agreement with the U.S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, RHA remains obligated and committed to performing all HUD required functions, and providing quality services to local program participants; and

**WHEREAS**, Nevin Plaza primarily serves senior citizen and disabled residents; and

**WHEREAS**, HUD has notified the RHA that the environmental review for the Capital Fund has expired; and

**WHEREAS**, an approved Part 58 Environmental Review is needed by RHA to access capital grant funding to address necessary repairs to residential units at Nystrom Village to address life, health, and overall property conditions; and

**WHEREAS**, Nichols Consulting Engineers (NCE) was chosen from the City of Richmond Community Development Department on call list; and

**WHEREAS**, NCE was chosen because they have expertise with addressing specialized HUD environmental review requirements, ability to meet expedited project deadlines, experience working on National Environmental Policy Act (NEPA) analyses for the City of Richmond and has been successful in the past with HUD environmental reviews for RHA on the Nevin Plaza project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND THAT** the Executive Director is authorized to enter into a Contract with Nichols Consulting Engineers (NCE) for \$13,600 plus a 10 % contingency of \$1,360 for a total contract amount not to exceed \$14,960 to complete a Part 58 Environmental Review.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized to take all actions necessary to implement this resolution.

\*\*\*\*\*

The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at meeting thereof held on September 12, 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

\_\_\_\_\_  
Chairperson

[SEAL]

Attest:

\_\_\_\_\_  
Secretary

Approved as to form:

\_\_\_\_\_  
City Attorney

State of California            }  
County of Contra Costa       : ss.  
City of Richmond             }

I certify that the foregoing is a true copy of **Resolution No. \_\_\_\_\_** finally passed and adopted at a Special Housing Authority Meeting held on September 12, 2023.

\_\_\_\_\_  
CLERK OF THE HOUSING AUTHORITY