



AGENDA REPORT

Library and Community Services

DATE:	September 12, 2023
TO:	Mayor Martinez and Members of the City Council
FROM:	LaShonda White, Deputy City Manager, Community Services Tamara Walker, Deputy Director of Community Services, Employment & Training Fred Lucero, Program Manager
Subject:	First Contract Amendment with Universal Safety & CPR Solutions to provide training and certifications for RichmondBUILD and YouthBUILD participants
FINANCIAL IMPACT:	The proposed expenditure of \$126,000 will not affect the general fund. The funds will come from the awarded YouthBUILD Grant (12571141-400538-27G02).
PREVIOUS COUNCIL ACTION:	April 2023
STATEMENT OF THE ISSUE:	Employment and Training staff are seeking approval of a first amendment to the contract with Universal Safety & CPR Solutions to provide training and certifications under grants provided by YouthBuild and the Environmental Protection Agency.
RECOMMENDED ACTION:	APPROVE a first amendment to the contract with Universal Safety & CPR Solutions increasing the contract by \$126,000, for a total not-to-exceed contract amount of \$157,000, and extending the term from June 30, 2025, to March 30, 2028, to provide various trainings and certifications as outlined in the Environmental Protection Agency 500 grant at the RichmondBUILD facility – Community Services Department (Tamara Walker 510-307-8006/Fred Lucero 510-621-1562).

DISCUSSION:

In May 2022, the Employment and Training Division of the Community Services Department was awarded \$1,199,000 through a competitive grant from the Department of Labor, YouthBUILD. Universal Safety & CPR Solutions will teach OSHA 30 and Mental Toughness at the RichmondBUILD facility. The purpose of the contract is to fulfill OSHA 30 and Mental Toughness classes outlined in the grant. All participants of the grant will be enrolled in the Richmond YouthBUILD program.

In May 2023, the Employment & Training Division was awarded \$500,000 through a competitive grant from the Environmental Protection Agency. Only 25 grants were awarded across the country and RichmondBUILD was a recipient. Universal Safety & CPR Solutions will teach OSHA 10, Lead/Asbestos Abatement, HAZ 40, First Aide/CPR, and Traffic Control at the RichmondBUILD facility. The purpose of the contract is to full fill certification classes outlined in the EPA grant. All participants of the grant will be enrolled in the RichmondBUILD program,

Universal Safety & CPR Solutions has been providing training and certification classes for the City as required by both grants. After evaluation, Employment and Training is satisfied with the vendor's performance and now wishes to extend the term of this grant-funded contract to be five years. If approved, the term will be extended to March 30, 2028, with the grant-funded contract limit increasing by \$126,000.

DOCUMENTS ATTACHED:

Attachment 1 – Amended Contract – Universal Safety
Attachment 2 – Ratified Contract