CITY OF RICHMOND
CONTRACT AMENDMENT

Department:	Project Manager:
Project Manager E-mail:	**Project Manager Phone No:**

P.R. No: Vendor No:	P.O./Contract No:

Description of Services:

Amendment No. ___ modifies the: (2nd or subsequent amendments attach Amendment History page)
☐ **Term, Payment Limit and Service Plan**   ☐ **Payment Limit and Service Plan**
☐ **Term and Service Plan**   ☐ **Service Plan**

The parties to this Contract Amendment do mutually agree and promise as follows:

1. Parties. The parties to this Contract Amendment are the City of Richmond,

California, a municipal corporation (City), and the following named Contractor:

Company Name:

Street Address:

City, State, Zip Code:

Contact Person:

Telephone: Email:

Business License No: / Expiration Date:

A California [   ] corporation, [   ] limited liability corporation [   ] general partnership, [   ]
limited partnership, [   ] individual, [   ] non-profit corporation,
[   ] individual dba as [specify:] _____
[   ] other [specify:]

2. Purpose. This Contract Amendment is being entered into to amend the Contract

between City and Contractor which was approved by the City Council of the City of Richmond or

executed by the City Manager on _____ , which **original** term commenced

on _____ and terminates _____ with an **original**

contract payment limit of $ _____ . Said contract shall hereinafter be referred

to as the "Original Contract" and is incorporated herein by reference.

3. Original Contract Provisions. The parties hereto agree to continue to abide by

those terms and conditions of the Original Contract, and any amendments thereto, which are

unaffected by this Contract Amendment.

4.   Amendment Provisions. This Contract Amendment is subject to the Amendment Provisions attached hereto, which are incorporated herein by reference, and which control over any conflicting provisions of the Original Contract, or any amendment thereto.

5.   City of Richmond Business License Active Status Maintained. Pursuant to Municipal Code Section 7.04.030, the Contractor must maintain its City of Richmond business license for this Contract Amendment to be deemed to be in effect.

6.   Insurance Coverage Updated and Maintained. Pursuant to the Original Contract, the Contractor shall provide the City with updated insurance certificates, and the Contractor shall maintain insurance coverage, for this Contract Amendment to be deemed to be in effect.

7.   Signatures. These signatures attest the parties' agreement hereto:

CITY OF RICHMOND, CALIFORNIA
a municipal corporation

By _____

Title:

I hereby certify that the Original Contract and this Amendment have been approved by the City Council or executed by the City Manager.

By _____
    City Clerk

Approved as to form:

By_____
City Attorney

List of Attachments:
  1. Amendment Provisions
  2. Updated Insurance Certificates

CONTRACTOR:

_____

(*The Corporation Chairperson of the Board, President or Vice-President should sign on the line below.)

By_____

Title:_____

(*The Corporation Chief Financial Officer, Secretary or Assistant Secretary should sign on the line below.)

By:_____

Title:_____

(NOTE: Pursuant to California Corporations Code Section 313, if Contractor is a corporation or nonprofit organization, this Contract (1) should be signed by the Chairperson of the Board, President or Vice-President and the Chief Financial Officer, Secretary or Assistant Secretary; (2) should have both signatures conform to designated representative groups pursuant to Corporations Code Section 313.

Contract Amendment/EJ/TE 09-26-07

<u>AMENDMENT PROVISIONS (TERM, PAYMENT LIMIT AND SERVICE PLAN)</u>

1.   Paragraph 2 (Term) of the Original Contract is hereby amended to extend the Contract term. Paragraph 2 of the Original Contract is amended to read as follows:

"2. <u>Term</u>. The effective date of this Contract is

_____
(Insert original contract commencement date)

and it terminates

_____.
(Insert new contract termination date)

unless sooner terminated as provided herein."

2.   Paragraph 3 (Payment Limit) of the Original Contract is hereby amended to increase the payment limit by $_____. Paragraph 3 of the Original Contract is amended to read as follows:

"3. <u>Payment Limit</u>. City's total payments to Contractor under this Contract shall not exceed $_____ including expenses."

"The City of Richmond shall not pay for services that exceed the Contract Payment Limit without the prior written approval of the City Manager if the total Contract amount does not exceed $10,000 or without the prior approval of the City Council if the total Contract amount is over $10,000."

3.   The Service Plan (Exhibit A) of the Original Contract is hereby amended to include the following tasks and/or services:

AMENDMENT PROVISIONS (AMENDMENT HISTORY)

The **first** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **second** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **third** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **fourth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **fifth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

Contract Amendment between the City of Richmond and

_____
Amendment No.   P.O./Contract No.

The **sixth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on _____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to
exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **seventh** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on_____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to
exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **eighth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on _____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to
exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **ninth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on _____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to
exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan

The **tenth** Contract Amendment was approved by City Council of the City of Richmond or executed by the City Manager on _____ for one or more of the following provisions (check those that apply):

☐ Increased contract payment limit by $ _____for a payment limit not to
exceed $ _____.
☐ Term Amendment (insert new termination date):_____
☐ Service Plan