

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA  
AMENDING THE CITY'S POSITION CONTROL LIST

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**WHEREAS**, pursuant to Article IV Section 1(b)(1) of the City Charter, the City Manager has the responsibility to manage all affairs of the City's operations, and appoint employees when necessary for the good service of the City; and

**WHEREAS**, pursuant to City Resolution No. 148-20, the City Manager has the authority to make appropriate administrative changes to the City's position control list; and

**WHEREAS**, the City Manager has determined that certain amendments to the position control list are necessary to meet the operational needs of the City.

**NOW THEREFORE BE IT RESOLVED**, that the Richmond City Council authorizes the City Manager to modify the position control in order to meet the operational needs of the City; and

**BE IT FURTHER RESOLVED**, that, effective October 24, 2023, the City's position control is hereby revised to add the following positions:

<b>Classification</b>	<b>Department</b>	<b>Unit</b>
2 - Compliance Specialist	Rent Program	SEIU General Employees
1 - Registration Specialist	Community Services/Recreation	SEIU General Employees
1 - Circulation Supervisor	Community Services/Library	Local 21 Mid Management
1 - Finance Manager II	Community Services/Admin	Local 21 Mid Management
1 - Executive Assistant I	Office of the Mayor	SEIU General Employees
1 - Director of Community Services	Employment & Training	Local 21 Executive Unit

**BE IT FURTHER RESOLVED**, that, effective October 24, 2023, the City's position control is hereby revised to delete the following positions:

<b>Classification</b>	<b>Department</b>	<b>Unit</b>
2 - Administrative Aide	Rent Program	SEIU General Employees
1 - Office Specialist	Community Services/Recreation	SEIU General Employees
1 - Administrative Services Analyst	Community Services/Library	Local 21 Mid Management
1 - Finance Manager	Community Services/Admin	Local 21 Mid Management
1 - Secretary to the Mayor	Office of the Mayor	SEIU General Employees
1 - Library and Community Services Director	Employment & Training	Local 21 Executive Unit

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I hereby certify that the foregoing Resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

\_\_\_\_\_  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney