



Richmond Housing Authority (RHA)
Economic Development

AGENDA REPORT

DATE:	December 19, 2023
TO:	Mayor Martinez and Members of the City Council
FROM:	Nannette Beacham, Director of Economic Development Gabino Arredondo, RHA Interim Executive Director
Subject:	United States Department of Housing and Urban Development (HUD) Housing Authority Annual Plan
FINANCIAL IMPACT:	There is no financial impact. However, submission of the Annual Plan is a HUD requirement, and failure to do so can result in sanctions including reduced funding.
PREVIOUS COUNCIL ACTION:	None.
STATEMENT OF THE ISSUE:	Every Public Housing Authority administering a Low-Income Public Housing Program is required to submit an Annual Plan to HUD. RHA staff is requesting that the Board receive comments and adopt a resolution approving the Housing Authority Annual Plan.
RECOMMENDED ACTION:	HOLD a public hearing; ADOPT a resolution approving the Richmond Housing Authority (RHA) Annual Plan; and AUTHORIZE submission of the proposed Annual Plan to the US Department of Housing and Urban Development (HUD) - Richmond Housing Authority (Gabino Arredondo 510-620-6606).

DISCUSSION:

Every Public Housing Agency (PHA) administering a Low-Income Public Housing Program is required to submit an Annual Plan to the US Department of Housing and Urban Development (HUD). The plan serves as the annual application for grants to

support improvements to public housing buildings. It is through the Annual Plan that a PHA receives capital funding. Additionally, the Annual Plan outlines if the PHA intends to undertake any new activities in the fiscal year and gives the PHA an opportunity to describe any progress on mission and goals. For RHA the proposed Annual Plan outlines ongoing progress and activities related to implementation of asset repositioning activities from the current Public Housing Authority Recovery and Sustainability (PHARS) Agreement (Attachment 2).

The elements of the Annual Plan are found at 24 Code of Federal Regulations, Part 903 Public Housing Plans, and were addressed as follows:

1. Public Annual Notice. Initiation of the Annual Plan process, and the ability to provide comment, was posted on September 7, 2023, on the Richmond Housing Authority (RHA) website and Housing Advisory Commission (HAC) meeting and agenda packet notification listserv which can also be accessed on the RHA website. This commenced the 45-day comment period. During the Housing Advisory Commission meeting, RHA staff added an Agenda Item on September 11, 2023, regarding the annual plan process. Background information on the annual plan was presented and options were made available for the commissioners and the public to provide public comments. A notice for the Annual Plan public hearing was also published in the local newspaper (West County Times) on November 4, 2023.
 - a. HAC Agenda Website
<https://www.ci.richmond.ca.us/Archive.aspx?AMID=153>
September 11, 2023, Meeting Agenda
 - b. RHA Annual Plan Website
<https://www.ci.richmond.ca.us/3925/Policies-and-Annual-Plan>
2. Dissemination of Information. The Annual Plan was posted on RHA's website and distributed electronically to the Housing Advisory Commissioners and members who are on the listserv for the meeting. A hard copy of the Annual Plan was also made available at the RHA Administrative Office.
3. Opportunity for Comment. The Housing Advisory Commission met on September 11, 2023, to review the Annual Plan and allow the public to ask questions and provide comments. The Annual Plan was also posted on the RHA website and Housing Advisory listserv with details on how to provide comments electronically or in person. A copy of the Annual Plan is available for review at the RHA offices.
4. Public Hearing. The meeting on the evening of December 19, 2023, represents the final opportunity for the public to comment on the Annual Plan before adoption.

It is important that the Board of Commissioners act at this meeting, authorizing submission of the Annual Plan.

DOCUMENTS ATTACHED:

Attachment 1 - Resolution

Attachment 2 - Housing Authority Annual Plan for Fiscal Year 2023-24