



# AGENDA REPORT

City Clerk's Office

<b>DATE:</b>	December 19, 2023
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Pamela Christian, City Clerk
<b>Subject:</b>	Cancellation of January 9, 2024, Regular City Council Meeting
<b>FINANCIAL IMPACT:</b>	There is no financial impact with this item
<b>PREVIOUS COUNCIL ACTION:</b>	None
<b>STATEMENT OF THE ISSUE:</b>	The Richmond City Council meets every first, third, and fourth Tuesday of each month unless special exceptions are indicated within the Charter, Council Rules and Procedures, or approved by the City Council.
<b>RECOMMENDED ACTION:</b>	APPROVE the cancellation of the January 9, 2024, Regular City Council meeting and hold regular meetings on January 16 and 30, 2024 - City Clerk's Office (Pamela Christian 510-620-6513).

## DISCUSSION:

The Richmond City Council has regularly scheduled meetings every first, third, and fourth Tuesday of every month unless exceptions are indicated within the Charter, Council Rules and Procedures, or approved by the City Council.

With approval of this item, the regular meeting scheduled for Tuesday, January 9, 2024, will be cancelled.

Schedule listed below:

<b>Date</b>	<b>Comment</b>
January 9, 2024	No meeting - Cancelled
January 16 and 30, 2024	Regular Meetings – in person/hybrid
February 6, 20, and 27, 2024	Regular Meetings – in person/hybrid
March 5, 19, and 26, 2024	Regular Meetings – in person/hybrid

**DOCUMENTS ATTACHED:**

None