

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA,  
AUTHORIZING A CONTRACT WITH INTUITIVE MUNICIPAL SOLUTIONS (iMS) FOR AN  
ENTERPRISE COMMUNITY DEVELOPMENT AND LAND MANAGEMENT SYSTEM**

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**WHEREAS**, the City of Richmond and iMS Software and Partners Subscription Services (the Software) are implementing an Enterprise Community Development and Land Management system, which will allow for interdepartmental, online permitting, business licenses, rent program permits, online payments, concurrent electronic plan review, meeting the City's goals of a more sustainable, customer friendly, efficient, and cost effective city processes; and

**WHEREAS**, the purpose of the project is to replace TRAKiT, a legacy system that is in limited support by the vendor as the version used by the City is at end of life. The vendor ended full support last December 2022; and

**WHEREAS**, on October 18, 2022, the City executed an agreement with GFOA, a consulting firm, to help assess the City's needs and prepare a Request for Proposals (RFP) establishing the requirements for development and implementation of a comprehensive community development and land management system; and

**WHEREAS**, on March 16, 2023, an RFP was issued to solicit bids for a land management and community development software to replace TRAKiT with a modern robust solution; and

**WHEREAS**, the total cost for replacing TRAKiT and additional change orders shall not exceed \$1,758,596 (\$1,529,213.17 original project cost and five years of services plus an approximately fifteen percent for contingency funding to pay for integrations with the Enterprise Resource Planning System); and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richmond that the agreements with Intuitive Municipal Solutions and sub-vendors are approved and the City Manager is authorized to execute the documents subject to minor adjustments that do not impact costs.

**BE IT FURTHER RESOLVED** that the cost for the Enterprise Community Development and Land Management system and additional change orders shall not exceed \$1,758,596.00 (\$1,513,424.72 original project cost plus a fifteen contingency) to pay for integrations with the Enterprise Resource Planning System without City Council approval.

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I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held on December 19, 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

\_\_\_\_\_  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:  
  
\_\_\_\_\_

Mayor

Approved as to form:

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City Attorney