



# AGENDA REPORT

Fire Department

<b>DATE:</b>	March 5, 2024
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Michael E. Smith, Interim Fire Chief Aaron Osorio, Deputy Fire Chief
<b>Subject:</b>	Standing Purchase Order with LN Curtis & Sons to Purchase Firefighting Tools, Equipment, Personal Protective Equipment, and Safety Supplies
<b>FINANCIAL IMPACT:</b>	<p>Expenditures would be spread out over two budget cycles and will come from multiple account strings listed below. Funding for Fiscal Year 2023-24 is included in the Fire Department budget.</p> <p>Account Strings: 01204022-400382; 01204022-400384; 11702022-400603; 21301022-400384</p>
<b>PREVIOUS COUNCIL ACTION:</b>	On February 21, 2023, City Council approved a standing purchase order price increase with LN Curtis & Sons for a not to exceed amount of \$716,000 with a term expiring January 20, 2024.
<b>STATEMENT OF THE ISSUE:</b>	The Fire Department is seeking approval to establish a standing purchase order with LN Curtis & Sons to provide firefighting tools, equipment, personal protective equipment, and safety supplies.
<b>RECOMMENDED ACTION:</b>	APPROVE a standing purchase order with LN Curtis & Sons, using the Master Price Agreement publicly solicited by National Purchasing Partners, Government Division, to purchase firefighting tools and equipment, personal protective equipment, and safety supplies, in an amount not to exceed \$750,000, for a term ending March 18, 2026, with a two-year extension option not to exceed an additional \$750,000 for the extended term - Fire Department (Chief Michael E. Smith 510-307-8041/Aaron Osorio 510-307-8021).

## **DISCUSSION:**

Department staff is recommending that City Council approve a standing purchase order with LN Curtis & Sons ("Vendor") based on the Master Price Agreement between the Vendor and League of Oregon Cities ("LOC"), entered into on March 18, 2020, and valid through 2026. LOC issued a competitive solicitation for fire, rescue, safety, and emergency products and services, as the lead public agency through National Purchasing Partners ("NPP"), Government Division, a national cooperative procurement organization. This purchase is in compliance with the Richmond Municipal Code Section 2.52.328, Cooperative Procurement, which allows for the City to use cooperative solicitations if it is in the best interest of the City of Richmond.

The City of Richmond's utilization of the Master Price Agreement through NPP eliminates the cost associated with obtaining multiple solicitations throughout the year and reduces the lead-time in obtaining crucial equipment for the Fire Department. Similarly, it is time consuming and costly to issue a competitive solicitation for firefighting and safety equipment each time a purchase needs to be made. Moreover, LN Curtis & Sons is the sole West Coast distributor of Globe turnouts. Globe Manufacturing has been established as one of the best manufacturers of personal protective equipment in the nation and has been the standard for the Richmond Fire Department specification for over a decade. Globe's personal protective equipment is built to the highest standard the industry provides, constructed to have a life span of at least 7-10 years, which is more than double the lifespan of other manufacturers' personal protective equipment.

The amount of the purchase order is estimated from data on the life cycle for replacement of existing equipment and projected needs for equipping new apparatus and new firefighters.

## **DOCUMENTS ATTACHED:**

Attachment 1 – Intergovernmental Cooperative Purchasing Agreement, League of Oregon Cities, dated March 26, 2020

Attachment 2 – Notice of Solicitation, RFP No. 1910

Attachment 3 – Master Price Agreement