



# AGENDA REPORT

City Clerk's Office

<b>DATE:</b>	May 7, 2024
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Pamela Christian, City Clerk
<b>Subject:</b>	Cancellation of the July 16 and 23, 2024, Regular City Council meetings and early start of the Richmond City Council recess
<b>FINANCIAL IMPACT:</b>	There is no financial impact with this item
<b>PREVIOUS COUNCIL ACTION:</b>	None
<b>STATEMENT OF THE ISSUE:</b>	The Richmond City Council currently meets every first, third, and fourth Tuesday of each month unless special exceptions are indicated within the Charter, Council Rules and Procedures, or approved by the City Council.
<b>RECOMMENDED ACTION:</b>	APPROVE the cancellation of the July 16 and 23, 2024, Regular City Council meetings and APPROVE the early start of the Richmond City Council recess to begin Tuesday, July 16, 2024; Council will reconvene regular meetings on Tuesday, September 10, 2024 - City Clerk's Office (Pamela Christian 510-620-6513).

## DISCUSSION:

The Richmond City Council has regularly scheduled meetings every first, third, and fourth Tuesday of every month unless exceptions are indicated within the Charter, Council Rules and Procedures, or approved by the City Council.

With approval of this item, the regular meetings scheduled for Tuesday, July 16 and 23, 2024, will be cancelled, and the Richmond City Council will begin recess Tuesday, July 16, 2024, and will reconvene Tuesday, September 10, 2024. Council Rules and Procedures state that “**Any future regular or special meeting may be canceled by a vote of a majority of the members of the City Council during a regular or special meeting.**”

Schedule listed below:

<b>Date</b>	<b>Comment</b>
May 21, 2024	Regular Meeting – in person/hybrid
May 28, 2024	Regular Meeting – in person/hybrid
June 4, 2024	Regular Meeting – in person/hybrid
June 18, 2024	Regular Meeting – in person/hybrid
June 25, 2024	Regular Meeting – in person/hybrid
July 2, 2024	Regular Meeting – in person/hybrid
July 16, 2024	No meeting – Cancelled
July 23, 2024	No meeting – Cancelled
MONTH OF AUGUST 2024	COUNCIL RECESS
September 10, 2024 - RECONVENE	Regular Meeting – in person/hybrid

**DOCUMENTS ATTACHED:**

None