



AGENDA REPORT

Economic Development
Port Division

DATE:	May 7, 2024
TO:	Mayor Martinez and Members of the City Council
FROM:	Nannette Beacham, Director of Economic Development Charles Gerard, Port Director
Subject:	2024 Pavement Repair
FINANCIAL IMPACT:	The proposed expenditure was approved in the Fiscal Year (FY) 2023-2024 Port Budget \$150,000 Account String: 40163080 400708 36012 and \$365,000 Account String: 40163080 400708 36009.
PREVIOUS COUNCIL ACTION:	None.
STATEMENT OF THE ISSUE:	The Port seeks to transfer funds between projects in its approved FY 2023-2024 budget as well as obtain approval of a construction agreement to complete improvements and maintenance at the Point Potrero Marine Terminal.
RECOMMENDED ACTION:	ADOPT a resolution allowing the transfer of \$136,750 between projects in the Port's Fiscal Year 2023-2024 Budget; and APPROVE a construction agreement with W.R. Forde and Associates, Inc., in the amount of \$286,750, for improvements and maintenance at the Point Potrero Marine Terminal, for a term ending June 30, 2025 – Economic Development Department (Nannette Beacham/Charles Gerard 510-620-6792).

DISCUSSION:

This project includes general maintenance of the Point Potrero Marine Terminal's (PPMT) pavement, which occurs about every two years. The project will replace damaged pavement at the dock, vehicle parking areas, and along a segment of Canal Boulevard located within the terminal. In addition, the project caps a World War II era water main that has a slow leak.

In addition to maintenance work, the project will add several traffic calming features including asphalt berms, striping, signs, fences, gates, and speed bumps designed to slow vehicles along Canal Boulevard. The Port plans to strategically install new asphalt berms to reduce the potential for vehicles performing "side shows" and to provide additional protection for users of the San Francisco Bay Trail.

On March 14, 2024, the Port advertised the project for public bid through the City's Bids Online system. On March 28, 2024, the Port received two proposals that included:

Contractor's Name	Location	Bid Value
W.R. Forde Associates Inc.	Richmond	\$286,750 (\$272,412.50 with RBE Incentive)
QA Constructors Inc.	San Francisco	\$276,530.00

W.R. Forde and Associates, Inc. is a contractor based in Richmond and according to the Richmond Municipal Code's Section 2.50.070, they are to receive a five percent incentive. Thus, their bid has been reduced by five percent, which is lower than the proposal offered by QA Constructors.

In the Port's fiscal year (FY) 2023-2024 budget, \$150,000 was allocated for pavement maintenance under project number 36012. The proposed bid exceeds the budget by \$136,750. The bid for the pavement repair work is within the \$150,000 allowance. However, the work associated with the water line capping and traffic calming features created the additional cost. Based upon community and tenant feedback, slowing vehicles within the terminal is of high importance. The Port requests to use a portion of the PPMT electrical and water metering's budget (Project number 36009), which has an allocation in the amount of \$365,000. The Port is evaluating metering options and is working with PG&E to complete an upgrade to the electrical system. The Port is prepared to procure a vendor to complete the metering project in FY 2024-2025.

Upon the staff's review of the proposals, the lowest, responsive, and responsible bidder is W.R. Forde Associates Inc, whose bid is close to the Port's estimated value of \$279,000 to complete the work. Staff seek to award a construction agreement to W.R. Forde.

ENVIRONMENTAL REVIEW:

As this is repair and maintenance work, the project is exempt from the California Environmental Quality Act.

DOCUMENTS ATTACHED:

Attachment 1 – PPMT 2024 Pavement Contract

Attachment 2 – Pavement Resolution