

Department	Revised FY22-23	Adopted FY23-24	Revised FY23-24	Draft FY24-25
CITY ATTORNEY'S OFFICE				
Admin Services Coordinator	1.0	1.0	0.0	0.0
Assistant City Attorney	2.0	3.0	2.0	2.0
Chief Assistant City Attorney	1.0	1.0	1.0	1.0
City Attorney (Currently Contract Position)	1.0	0.0	1.0	1.0
Office Specialist	1.0	1.0	1.0	1.0
Paralegal			1.0	1.0
Law Office Supervisor	1.0	1.0	1.0	1.0
Senior Assistant City Attorney	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	10.0	10.0	10.0	10.0
CITY CLERK'S OFFICE				
City Clerk	1.0	1.0	1.0	1.0
Deputy City Clerk	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	4.0	4.0	4.0	4.0
CITY COUNCIL				
Councilmember	6.0	6.0	6.0	6.0
Project Coordinator	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	8.0	8.0	8.0	8.0
CITY MANAGER'S OFFICE				
Deputy City Manager	2.0	0.0	0.0	0.0
Admin Chief			1.0	1.0
Grants Manager			1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0
Management Analyst/Associate Mgmt Analyst (Communications Analyst)		1.0	1.0	1.0
Management Analyst/Associate Mgmt Analyst	1.0	1.0	1.0	1.0
Sr. Admin Analyst		1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	5.0	5.0	7.0	7.0
COMMUNITY DEVELOPMENT (Building Services, Code Enforcement, Housing, & Planning)				
Administrative Assistant	1.0	1.0	1.0	1.0
Associate Administrative Analyst (1 Term Position)	1.0	3.0	3.0	3.0
Building Inspector	2.0	2.0	3.0	3.0
Building Inspector Supervisor	1.0	1.0	1.0	1.0
Building Official	1.0	1.0	1.0	1.0
Code Enforcement Manager	1.0	1.0	1.0	1.0
Code Enforcement Officer I/II	7.0	7.0	7.0	7.0
Deputy Building Official	1.0	1.0	1.0	1.0
Director of Community Development	1.0	1.0	1.0	1.0
Housing Programs Analyst		1.0	1.0	1.0
Housing Manager	1.0	1.0	1.0	1.0
Housing Services Supervisor	1.0	1.0	1.0	1.0
Industrial Building Inspector	1.0	1.0	1.0	1.0
Permit Technician I/II	4.0	4.0	4.0	4.0
Plan Checking Engineer	1.0	1.0	2.0	2.0
Assistant/Associate Planner	3.0	3.0	2.0	2.0
Planning Manager	1.0	1.0	1.0	1.0
Planning Technician I/II	1.0	1.0	1.0	1.0
Principal Planner			1.0	1.0
Project Coordinator (Term Position)		1.0	1.0	1.0

Department	Revised FY22-23	Adopted FY23-24	Revised FY23-24	Draft FY24-25
Senior Accountant	1.0	0.0	0.0	0.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0
Senior Building Inspector	3.0	3.0	3.0	3.0
Senior Planner	4.0	4.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	38.0	41.0	42.0	42.0
COMMUNITY POLICE REVIEW COMMISSION				
Administrative Analyst	0.1	0.1	0.1	0.1
Total Full-Time Equivalents (FTEs)	0.1	0.1	0.1	0.1
COMMUNITY SERVICES (Administration)				
Deputy City Manager (Moved from City Manager Office)	0.0	1.0	1.0	1.0
Finance Manager II	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	1.0	2.0	2.0	2.0
COMMUNITY SERVICES (Employment & Training)				
Administrative Assistant	1.0	1.0	1.0	1.0
Admin Trainee(3 Term Positions)	1.0	1.0	4.0	4.0
Administrative Analyst	2.0	2.0	2.0	2.0
Administrative Services Coordinator	1.0	1.0	1.0	1.0
Deputy Director of Community Services	1.0	1.0	1.0	1.0
Workforce Program Manager	3.0	3.0	3.0	3.0
Workforce Specialist I/II	12.0	12.0	12.0	12.0
Director of Community Services	1.0	1.0	1.0	1.0
Office Assistant	1.0	1.0	0.0	0.0
Project Coordinator	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0
Workforce Program Specialist	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	27.0	27.0	29.0	29.0
COMMUNITY SERVICES (Library)				
Library Services Manager	1.0	1.0	1.0	1.0
Circulation Supervisor	1.0	1.0	1.0	1.0
Deputy Director of Community Services - Library	1.0	1.0	1.0	1.0
Executive Assistant I/II	1.0	1.0	1.0	1.0
Family Literacy Specialist	1.0	1.0	1.0	1.0
Head of Reference	1.0	2.0	2.0	2.0
Learning Center Coordinator	1.0	1.0	1.0	1.0
Librarian I/II	9.0	9.0	9.0	9.0
Library Assistant I/II	8.0	8.0	8.0	8.0
Library Associate	2.0	2.0	2.0	2.0
Library Information Systems Support Technician	1.0	1.0	1.0	1.0
Literacy Program Manager	1.0	1.0	1.0	1.0
Office Assistant	0.7	0.7	0.7	0.7
Senior Library Assistant	2.0	2.0	2.0	2.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0
Volunteer Tutor/Learner Coordinator	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	34.7	35.7	35.7	35.7
COMMUNITY SERVICES (Office of Neighborhood Safety)				
Administrative Assistant	1.0	1.0	1.0	1.0
Deputy Director of Community Services - ONS	1.0	1.0	1.0	1.0
Management Analyst/ Associate Management Analyst	1.0	1.0	1.0	1.0
Neighborhood Change Agents	11.0	11.0	11.0	11.0
ONS Field Coordinator	2.0	2.0	2.0	2.0

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ONS Program Manager	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	17.0	17.0	17.0	17.0
COMMUNITY SERVICES (Recreation)				
Accounting Asst	1.0	1.0	1.0	1.0
Administrative Assistant (1 Term Position)	2.0	2.0	3.0	3.0
Administrative Services Coordinator		1.0	1.0	1.0
Admin Analyst	1.0	1.0	1.0	1.0
Associate Admin Analyst	1.0	1.0	1.0	1.0
Auditorium Aide	3.2	3.2	3.2	3.2
Deputy Director of Community Services - Recreation	1.0	1.0	1.0	1.0
Development Project Manager II	0.4	0.4	0.4	0.4
Executive Asssistant I/II	1.0	1.0	1.0	1.0
Library Associate (Tool Lending Library)		2.0	2.0	2.0
Lifeguard	1.6	1.6	1.6	1.6
Registration Specialist	1.0	1.0	1.0	1.0
Recreation Program Coordinator	8.0	10.0	10.0	10.0
Recreation Program Specialist	4.2	3.2	3.2	3.2
Recreation Supervisor	3.0	3.0	3.0	3.0
Senior Lifeguard	1.6	1.6	1.6	1.6
Total Full-Time Equivalents (FTEs)	30.0	34.0	35.0	35.0
COMMUNITY SERVICES (Community Crisis Response Program CCRP)				
Administrative Analyst/Associate			1.0	1.0
Community Intervention Specialists			8.0	8.0
Mental Health Clinician			1.0	1.0
Project Manager II - CCRP Manager		1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	0.0	1.0	11.0	11.0
COMMUNITY SERVICES (Transportation)				
Associate Administrative Analyst		1.0	0.0	0.0
R-transit Driver	2.0	2.0	2.0	2.0
R-transit Driver Leadworker	1.0	1.0	1.0	1.0
Project Manager I/II	2.0	2.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	5.0	6.0	4.0	4.0
DEPARTMENT OF CHILDREN AND YOUTH				
Community Services Technician I/II			1.0	1.0
Management Analyst / Associate Management Analyst	1.0	2.0	3.0	3.0
Project Manager I/II		1.0	0.0	0.0
Senior Management Analyst	1.0	0.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	2.0	3.0	5.0	5.0
ECONOMIC DEVELOPMENT (Arts & Culture,				
Arts & Culture Manager	1.0	1.0	1.0	1.0
Administrative Assistant			1.0	1.0
Development Project Manager II	1.0	1.0	1.0	1.0
Director of Economic Development	1.0	1.0	1.0	1.0
Sr. Admin Analyst	1.0	0.0	0.0	0.0
Economic Development Coordinator		1.0	0.0	0.0
Environmental Manager	1.0	1.0	1.0	1.0
Executive Assistant I/II	1.0	1.0	1.0	1.0
Management Analyst/Associate Management Analyst	2.0	2.0	3.0	3.0
Port Director	1.0	1.0	1.0	1.0
Port Marketing/Operations Manager	1.0	1.0	1.0	1.0

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Project Manager I/II	1.0	0.0	0.0	0.0
Sr. Business Assistance Officer	1.0	1.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	12.0	11.0	13.0	13.0
FINANCE				
Accountant I/II	7.0	6.0	6.0	6.0
Accounting Assistant	5.0	5.0	5.0	5.0
Accounting Manager	2.0	4.0	4.0	4.0
Administrative Services Coordinator	1.0	1.0	1.0	1.0
Budget Administrator	1.0	0.0	0.0	0.0
Budget Analyst I/II	2.0	2.0	2.0	2.0
Business License Field Inspector	1.0	1.0	0.0	0.0
Business License Specialist	2.0	2.0	3.0	3.0
Buyer I/II	1.0	1.0	1.0	1.0
Project Manager I (Contract Compliance)		1.0	1.0	1.0
Chief Accountant		1.0	0.0	0.0
Deputy City Manager (Moved from City Manager Office)		1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Payroll Coordinator	2.0	2.0	2.0	2.0
Payroll Manager	1.0	1.0	1.0	1.0
Senior Accountant	3.0	3.0	4.0	4.0
Senior Budget Analyst	1.0	1.0	1.0	1.0
Senior Buyer	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	32.0	35.0	35.0	35.0
FIRE				
SWORN				
Fire Chief	1.0	1.0	1.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0
Deputy Fire Chief	1.0	1.0	1.0	1.0
Deputy Fire Marshal	1.0	1.0	1.0	1.0
Fire Captain	24.0	24.0	24.0	24.0
Fire Engineer	24.0	24.0	24.0	24.0
Fire Fighter (Temporary Increase of One FTE - Authorized 30)	30.0	30.0	31.0	31.0
Fire Inspector I/II (Temporary Increase of One FTE - Authorized 4)	5.0	5.0	5.0	5.0
Fire Marshal	1.0	1.0	1.0	1.0
Sub-total Sworn	91.0	91.0	92.0	92.0
NON-SWORN				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Services Coordinator	1.0	1.0	1.0	1.0
Associate Admin Analyst	1.0	1.0	1.0	1.0
Emergency Services Analyst	1.0	1.0	1.0	1.0
Emergency Services Manager	1.0	1.0	1.0	1.0
Sub-total Non-Sworn	5.0	5.0	5.0	5.0
Total Full-Time Equivalents (FTEs)	96.0	96.0	97.0	97.0
HUMAN RESOURCES				
Admin Assistant	1.0	1.0	1.0	1.0
Employee Benefits Analyst I	1.0	1.0	0.0	0.0
Human Resources Manager	3.0	3.0	3.0	3.0
Director of Human Resources	1.0	1.0	1.0	1.0
Human Resources Technician I/II/III	2.0	2.0	2.0	2.0
Human Resources Analyst I/II	4.0	4.0	5.0	5.0

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Human Resources Analyst Principal	1.0	1.0	1.0	1.0
Human Resources Analyst Senior	2.0	2.0	2.0	2.0
Total Full-Time Equivalentents (FTEs)	15.0	15.0	15.0	15.0
INFORMATION TECHNOLOGY				
Business Systems Analyst I	1.0	1.0	1.0	1.0
Cable TV Manager	1.0	1.0	1.0	1.0
Cable TV Programming Coordinator	1.0	1.0	1.0	1.0
Duplicating/Mail Assistant	1.0	1.0	1.0	1.0
Information Technology Assistant	1.0	1.0	1.0	1.0
Information Technology Director	1.0	1.0	1.0	1.0
Information Technology Manager	2.0	2.0	2.0	2.0
Information Technology Support Specialist I/II	1.0	1.0	1.0	1.0
Network & Systems Security Officer	1.0	1.0	1.0	1.0
Network & Systems Specialist I/II	1.0	1.0	1.0	1.0
Senior Cable TV Production Assistant	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0
Telecommunications Coordinator	1.0	1.0	1.0	1.0
Total Full-Time Equivalentents (FTEs)	14.0	14.0	14.0	14.0
MAYOR'S OFFICE				
Mayor	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0
Associate Management Analyst	2.0	2.0	2.0	2.0
Executive Assistant I	1.0	1.0	1.0	1.0
Total Full-Time Equivalentents (FTEs)	5.0	5.0	5.0	5.0
POLICE				
SWORN				
Asst Police Chief	1.0	1.0	1.0	1.0
Police Captain	3.0	3.0	3.0	3.0
Police Chief	1.0	1.0	1.0	1.0
Police Lieutenant	8.0	8.0	9.0	9.0
Police Officer	107.0	107.0	109.0	109.0
Police Officer Trainee	2.0	2.0	0.0	0.0
Police Sergeant	23.0	23.0	23.0	23.0
Sub-total Sworn	145.0	145.0	146.0	146.0
NON-SWORN				
Administrative Assistant	2.0	2.0	2.0	2.0
Assistant Police Property Technician	1.0	1.0	1.0	1.0
Administrative Services Coordinator	1.0	0.0	0.0	0.0
CCTV Wireless & Systems Specialist	1.0	1.0	1.0	1.0
Civilian Admin Manager	1.0	0.0	0.0	0.0
Community Services Officer	2.0	2.0	2.0	2.0
Communications Dispatcher I/II/III	17.0	17.0	17.0	17.0
Communications Manager	1.0	1.0	1.0	1.0
Communications Shift Supervisor	4.0	4.0	4.0	4.0
Crime Analysis Technician	1.0	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0	1.0
Crime Prevention Manager	1.0	1.0	1.0	1.0
Crime Prevention Specialist	1.0	1.0	1.0	1.0
Crime Scene Technician	3.0	3.0	3.0	3.0
Jailer	6.0	6.0	6.0	6.0
Network and Systems Specialist I/II	2.0	2.0	2.0	2.0

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Office Assistant	1.0	1.0	1.0	1.0
Parking Enforcement Representative	5.0	5.0	6.0	6.0
Police Admin Manager		1.0	1.0	1.0
Police Property Technician	1.0	1.0	1.0	1.0
Police Records & Property Mgr.	1.0	1.0	1.0	1.0
Police Records Specialist	9.0	9.0	9.0	9.0
Project Manager I/II	1.0	1.0	1.0	1.0
Community Engagement Mgr	1.0	1.0	1.0	1.0
Public Safety Technology Supervisor	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0
Senior Admin Analyst	1.0	1.0	1.0	1.0
Systems Administrator	1.0	1.0	1.0	1.0
Sub-total Non-Sworn	68.0	67.0	68.0	68.0
Total Full-Time Equivalents (FTEs)	213.0	212.0	214.0	214.0
PUBLIC WORKS				
Administrative Assistant	3.0	3.0	4.0	4.0
Associate Admin Analyst	1.0	1.0	2.0	2.0
Associate Civil Engineer			1.0	1.0
Building Trades Worker I/II/Senior	4.0	4.0	4.0	4.0
Capital Projects Manager	1.0	1.0	1.0	1.0
Carpenter	2.0	2.0	2.0	2.0
Combo Equipment Mechanic	7.0	7.0	7.0	7.0
Streets Supervisor	1.0	1.0	1.0	1.0
Construction Inspector I/II	3.0	3.0	3.0	3.0
Custodial Maintenance Supervisor	1.0	1.0	1.0	1.0
Deputy Public Works Director	1.0	1.0	1.0	1.0
Development Project Manager I/II	0.4	0.4	0.4	0.4
Electrical Supervisor	1.0	1.0	1.0	1.0
Electrician I/II	4.0	4.0	4.0	4.0
Junior/Assistant Engineer	1.0	1.0	2.0	2.0
Equipment Mechanic III/Senior	3.0	3.0	3.0	3.0
Equipment Operator	11.0	11.0	11.0	11.0
Equipment Parts Specialist	2.0	2.0	2.0	2.0
Equipment Services Superintendent	1.0	1.0	1.0	1.0
Equipment Supervisor	1.0	1.0	1.0	1.0
Executive Assistant I/II	1.0	1.0	0.0	0.0
Gardener	3.0	3.0	2.0	2.0
Groundskeeper	13.0	13.0	14.0	14.0
Maintenance Leadworker	10.0	10.0	10.0	10.0
Maintenance Worker I/II	21.0	21.0	21.0	21.0
Office Aide	0.8	0.8	0.8	0.8
Office Assistant	1.0	1.0	1.0	1.0
Painter	2.0	2.0	2.0	2.0
Parks & Landscaping Superintendent	1.0	1.0	1.0	1.0
Parks Construction & Maintenance Worker	5.0	5.0	5.0	5.0
Parks Supervisor	3.0	3.0	3.0	3.0
Project Manager I/II	1.0	0.0	0.0	0.0
Director of Public Works	1.0	1.0	1.0	1.0
PW Facilities Maint. Superintendent	1.0	1.0	1.0	1.0
PW Streets Maint. Superintendent	1.0	1.0	1.0	1.0
Public Works Abatement Superintendent	1.0	1.0	1.0	1.0
Senior Civil Engineer	2.0	2.0	3.0	3.0
Senior Electrician	1.0	1.0	1.0	1.0
Stationary Engineer	3.0	3.0	3.0	3.0

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Stationary Engineer Supervisor	1.0	1.0	1.0	1.0
Tree Leadworker	1.0	1.0	1.0	1.0
Facilities Maintenance Worker I/II	10.0	10.0	10.0	10.0
Total Full-Time Equivalents (FTEs)	132.2	131.2	135.2	135.2
PUBLIC WORKS (Water Resource Recovery)				
Administrative Assistant	1.0	1.0	1.0	1.0
Admin Services Coordinator	1.0	1.0	1.0	1.0
Deputy Director of Public Works - City Engineer	1.0	1.0	1.0	1.0
Infrastructure Administrator	1.0	1.0	1.0	1.0
Environmental Compliance Inspector	2.0	2.0	2.0	2.0
Environmental Manager	1.0	1.0	1.0	1.0
Executive Assistant I/II	1.0	1.0	1.0	1.0
Project Manager I/II	1.0	1.0	0.0	0.0
Water Resources Division Manager			1.0	1.0
Project Coordinator	1.0	0.0	0.0	0.0
Senior Accountant	1.0	1.0	1.0	1.0
Senior Civil Engineer		1.0	1.0	1.0
Senior Environmental Inspector	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	12.0	12.0	12.0	12.0
RENT CONTROL				
Administrative Assistant	3.0	3.0	1.0	1.0
Compliance Specialist			2.0	2.0
Deputy Director Rent Program	1.0	1.0	1.0	1.0
Executive Director Rent Program	1.0	1.0	1.0	1.0
Hearing Examiner Rent Program	1.0	1.0	1.0	1.0
General Counsel Rent Program	1.0	1.0	1.0	1.0
Office Assistant			2.0	2.0
Rent Program Analyst I/II	2.0	2.0	2.0	2.0
Senior Admin Analyst	1.0	1.0	1.0	1.0
Senior Management Analyst	1.0	1.0	1.0	1.0
Staff Attorney Rent Program	1.0	1.0	1.0	1.0
Total Full-Time Equivalents(FTEs)	12.0	12.0	14.0	14.0
RICHMOND HOUSING AUTHORITY				
Administrative Assistant	1.0	1.0	1.0	1.0
Building Maintenance Supervisor	1.0	1.0	1.0	1.0
Executive Director Housing Authority	1.0	1.0	1.0	1.0
Resident Housing Manager	1.0	1.0	1.0	1.0
Senior Development Project Manager	1.0	1.0	0.0	0.0
Senior Property Manager	1.0	1.0	1.0	1.0
Senior Resident Housing Manager	1.0	0.0	0.0	0.0
Total Full-Time Equivalents (FTEs)	7.0	6.0	5.0	5.0
GRAND TOTAL ALL DEPARTMENTS	732.0	743.0	769.0	769.0