



# AGENDA REPORT

Community Development

<b>DATE:</b>	June 18, 2024
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Lina Velasco, Director of Community Development Jesus Morales, Housing Manager
<b>Subject:</b>	Contract with Oliver's Tow, Inc. to remove Recreational Vehicles (RVs)
<b>FINANCIAL IMPACT:</b>	The costs associated with this service will be paid for using the ERF-2R Grant, Encampment Resolution Funding; therefore, this contract will not have an impact on the City's General Fund (13861119-400201).
<b>PREVIOUS COUNCIL ACTION:</b>	June 20, 2023
<b>STATEMENT OF THE ISSUE:</b>	The Community Development Department is requesting a contract amendment with Oliver's Tow, Inc. to provide removal and demolition services of Recreational Vehicles relinquished at citywide encampments by those placed in housing in order to clear the encampments.
<b>RECOMMENDED ACTION:</b>	APPROVE a contract amendment no. 1 with Oliver's Tow, Inc., for additional \$50,000, for a total not-to-exceed contract amount of \$100,000, to support the removal and dismantling of Recreational Vehicles relinquished at the citywide encampments by those placed in housing - Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).

## **DISCUSSION:**

The City received funding through the Encampment Resolution Project Round 2 (ERF-2R) grant which assists local jurisdictions in ensuring the wellness and safety of people experiencing homelessness in encampments. As part of the grant, the City regularly assists individuals with housing and once a resident is housed, their vehicle(s), usually an older inoperable recreational vehicles (RV) or auto, needs to be towed to prevent new people from occupying the RV and/or having it ransacked.

Currently to schedule tows, City staff must work with the City's parking enforcement to schedule a time for them to come to the various encampments to perform tows. Parking Enforcement then coordinates with the various tow companies for the removal using the rotation schedule. Depending on the tow companies' capacity to remove and store oversized vehicles, this can often result in delayed tow efforts. Scheduling a City parking enforcement officer for a full day also takes away resources needed to address requests and complaints throughout the City regarding vehicles complaints.

Therefore, City staff is requesting City Council approval of the first contract amendment for an additional \$50,000, for a total not-to-exceed contract amount of \$100,000, to support the removal and disposal of relinquished RVs and/or other vehicles. The contract will be funded using ERF-2R grant funds provided to the City.

## **DOCUMENTS ATTACHED:**

Attachment 1 – Amendment No. 1

Attachment 2 – Executed Standard Contract