



AGENDA REPORT

Public Works

DATE:	July 2, 2024
TO:	Mayor Martinez and Members of the City Council
FROM:	Daniel Chavarria, PE, Director of Public Works Robert Armijo, PE, Deputy Director of Public Works Mary Phelps, Water Resource Division Manager
Subject:	Public Hearing to Consider the Director's Report on Sewer Service Charges for the Collection of the Sanitary and Storm Fees for Fiscal Year 2024-25
FINANCIAL IMPACT:	The resolution allows for approximately \$32,750,000 in wastewater enterprise revenues and \$1,975,000 in stormwater enterprise revenues to be collected with the 2024-25 property taxes. These funds are used to pay all expenditures related to the operation and maintenance of the wastewater and stormwater services including debt services on existing wastewater bond obligations.
PREVIOUS COUNCIL ACTION:	July 7, 2023
STATEMENT OF THE ISSUE:	The City provides wastewater and stormwater collection services which are funded through the collection of annual fees. Staff is recommending that the City Council adopt a resolution adopting the Director's Report and authorizing the City to collect these annual sanitary and storm sewer fees for FY 2024-25 as a separate line item on the property tax rolls, as has been the practice for several years.

RECOMMENDED ACTION:	HOLD a public hearing; and ADOPT a resolution approving the Director’s Report of sewer service charges for Fiscal Year 2024-25 allowing for the sanitary and stormwater fees to be collected on the annual 2024-25 tax rolls – Public Works Department (Daniel Chavarria 620-5478/Mary Phelps 620-1269)
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DISCUSSION:

The City’s wastewater and stormwater collection and treatment services are managed as business enterprises and are separate from the City’s General Fund. The City collects fees to fund these services, which are levied on the property tax rolls.

The proposed resolution has been prepared pursuant to provisions of Chapter 12.20 of the Municipal Code of the City of Richmond, which provides that sanitary and storm sewer service charges may be collected in the same manner, at the same time and together with the general and real property taxes of the City of Richmond.

Article XII, Chapter 12.20 (Sewer System Fees) of the Municipal Code of the City of Richmond provides that staff submit a report from the Public Works Director (Director’s Report) to confirm a list of premises shown on the tax roll in the County Tax Assessor’s Office which receive sewer service in the City of Richmond as of the first Monday in March 2024. The Director’s Report will be posted to the City’s web site and will also be available in the City Clerk’s Office.

The rates for the fiscal year 2024-25 are listed in Table 1.

The sanitary sewer rates include the 7.0% increase Council approved June 2, 2020. (Ordinance attached). Please note, due to an error that occurred when Ordinance 09-20 was adopted in 2020, the rates for single family residents will remain the same as FY 2023-24 (\$1,121).

The storm sewer rates remain unchanged.

Table 1

Single Unit Residential

\$1,121/SSU (Sanitary Sewer Rate)
 \$ 32/SSU (Storm Sewer Rate)

Multi-Unit Residential

\$964/SSU (Sanitary Sewer Rate)
 \$ 32/SSU (Storm Sewer Rate)

Commercial & Industrial (based on flow, but not less than \$671/facility)

\$87.00 per IWU (1 IWU = 1,000 cu.ft. wastewater discharged)
 \$ 1.841 per lbs. BOD
 \$ 0.859 per lbs. TSS

DOCUMENTS ATTACHED:

Attachment 1 - Resolution

Attachment 2 - Director's Report

Attachment 3 - Public Hearing Notice (published in local newspapers)

Attachment 4 - Ordinance 09-20 N.S. - Richmond Municipal Code Chapter 12.20