



AGENDA REPORT

Human Resources

DATE:	April 15, 2025
TO:	Mayor Martinez and Members of the City Council
FROM:	Nickie Mastay, Deputy City Manager Sharrone Taylor, Director of Human Resources
Subject:	Salary Schedule Amendment
FINANCIAL IMPACT:	There is no fiscal impact from amending the salary schedule.
PREVIOUS COUNCIL ACTION:	None
STATEMENT OF THE ISSUE:	The City Council’s authorization is required to establish salary ranges for classifications by amending the salary schedule.
RECOMMENDED ACTION:	ADOPT a resolution amending the salary schedule to add the salary range for Community Intervention Specialist – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602)

DISCUSSION:

COMMUNITY INTERVENTION SPECIALIST

City staff desires to amend the salary schedule to add Community Intervention Specialist classification salary range and unit to the salary schedule.

The Personnel Board approved the classification on March 28, 2024.

NEXT STEPS:

The job classification's salary range and bargaining unit need to be added to the City's salary schedule. Accordingly, the attached resolution will amend the salary schedule in the following manner:

<u>Job Title</u>	<u>Range</u>	<u>Step 1 or Min</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5 or Max</u>
Community Intervention Specialist	G205	6,518.38	6,844.28	7,186.50	7,545.82	7,923.10

City Council approval is required to amend the publicly available salary schedule. City staff recommends approval of the resolution amending the salary schedule to add Community Intervention Specialist classification and salary range.

ATTACHMENTS:

Attachment 1 – Resolution amending the salary schedule