



# AGENDA REPORT

Economic Development  
Port Division

<b>DATE:</b>	May 27, 2025
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Charles Gerard, Port Director
<b>Subject:</b>	First Contract Amendment with Haley and Aldrich, Inc.
<b>FINANCIAL IMPACT:</b>	The proposed expenditure is included within the approved Fiscal Year (FY) 2024-2025 Port budget. Account Strings: 40161080-400201; 40163080-400642-36020
<b>PREVIOUS COUNCIL ACTION:</b>	February 25, 2025
<b>STATEMENT OF THE ISSUE:</b>	To continue advancing permitting and community engagement efforts related to planned maintenance dredging at key Port facilities, the Port of Richmond is requesting City Council approval of a first contract amendment with Haley and Aldrich, Inc. in the amount of \$25,200. The amendment will support additional work identified during early project phases, including expedited chemistry analysis, preparation of a Montezuma Wetlands disposal report, and coordination of community outreach meetings. A budget transfer within the Port Fund is required to support this additional scope of work.
<b>RECOMMENDED ACTION:</b>	ADOPT a resolution approving a budget transfer within the Port Fund to increase the Port's budget for dredging projects by \$25,200, and approving a first contract amendment with Haley and Aldrich, Inc. in the amount of \$25,200 for a revised total not-to-exceed contract amount of \$279,300, to secure permits for required maintenance dredging at Terminal Two, the Point Potrero Marine

	Terminal Berths Seven and Eight, the Marina Bay Yacht Harbor, and to conduct slope analysis at Terminal Two, with a term ending June 30, 2026 - Economic Development Department (Charles Gerard 510-620-6792)
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## **DISCUSSION:**

Maintenance dredging is a core responsibility of the Port of Richmond to ensure safe and efficient marine operations. Over time, sediment naturally accumulates in berth areas, reducing navigable depth and limiting vessel access. To remain operational and competitive as a deep-water port, the Port must routinely dredge its facilities and maintain federally and locally required depth standards. This work supports economic activity at the Port and upholds maritime safety and environmental compliance.

To advance dredging efforts for 2025, the Port issued a Request for Proposals (RFP) in November 2024 through the City's BidsOnline system. The RFP sought a qualified consultant to perform technical studies and obtain necessary permits for maintenance dredging at Terminal Two, the Point Potrero Marine Terminal Berths Seven and Eight, and, optionally, the Marina Bay Yacht Harbor entrance channel. The scope also included conducting a slope analysis at Terminal Two to assess and address structural concerns.

Following the City's competitive selection process, Haley and Aldrich, Inc. was awarded the contract. On February 25, 2025, the City Council approved the contract agreement in the amount of \$254,100 for permitting and technical services, with a contract term through June 30, 2026.

The Port now requests approval of a first amendment to the contract, increasing the contract amount by \$25,200 to a revised total of \$279,300. The additional funding will support expedited chemistry analysis required for sediment testing to make dredging permitting submittals in a timely manner for the 2025 dredging period, preparation of a separate Montezuma Wetlands report related to sediment disposal, and coordination of community outreach meetings, as requested by City Council.

To accommodate these needs, staff also recommend approval of a budget transfer from the Port Fund in the amount of \$25,200. These additional tasks are essential to keeping the project on schedule and ensuring compliance with regulatory and public engagement requirements.

While earlier delays in contracting extended the initial project timeline, staff remains committed to completing all permitting in 2025. The Port continues to target the 2025 dredging window between July and November 2025, aligned with regulatory dredging periods.

**ENVIRONMENTAL REVIEW:**

As this is maintenance work, the project is exempt from the California Environmental Quality Act.

**SYNERGISTIC POLICIES:**

This contract supports Strategic Goal Area 2: Revitalization of the Port. Haley and Aldrich, Inc., guidance with the permitting process will fulfill a requirement for keeping our deep-water port maintained, which is aligned with the City's long-term operational and maintenance strategies. The dredging permitting process and advancement will help ensure alignment with both federal and state regulatory compliance and economic development goals.

**DOCUMENTS ATTACHED:**

Attachment 1 – First Contract Amendment  
Attachment 2 – Original Executed Contract  
Attachment 3 – Resolution