



AGENDA REPORT

Economic Development
Port Division

DATE:	May 27, 2025
TO:	Mayor Martinez and Members of the City Council
FROM:	Charles Gerard, Port Director
Subject:	On Call Electrical Support
FINANCIAL IMPACT:	The proposed expenditure is included within the approved Fiscal Year (FY) 2024-2025 Port Budget and will be budgeted in the Port's FY 2025-2026, and FY 2026-2027 budgets accordingly. Account String: 40163080 400540 36039
PREVIOUS COUNCIL ACTION:	None.
STATEMENT OF THE ISSUE:	City staff is requesting City Council to adopt a resolution to enter into contracts with Lucas Electrical Inc., NEMA Construction, and Tyler Parrish, LLC for on-call electrical support at the Port of Richmond.
RECOMMENDED ACTION:	ADOPT a resolution approving contracts with three firms to provide electrical maintenance, surveying, and repair services for the Port of Richmond, on an as needed basis, for a three-year term, expiring June 30, 2027, with a not-to-exceed total expenditure of \$200,000 annually, for a total potential not-to-exceed contract amount of \$600,000, over three years for each firm - Economic Development Department (Charles Gerard 510-620 6792).

DISCUSSION:

Background

The Port of Richmond requires support to maintain electrical infrastructure within Point Potrero Marine Terminal (PPMT) and Terminals 2, 3 and 4. These facilities were built in the 1940's and the aging infrastructure requires electrical repairs, upgrades and continued maintenance. The electrical grid is a key component to Port facilities and operations. It affects the capabilities to maintain and expand future operations and innovate the Port for future operations.

In December 2024, the Port of Richmond requested proposals (RFP) using the City's procurement system. On-call electricians are required to hold a general engineering A, B, or C-10 contractor's license and need to be experienced maintaining, surveying, and repairing high voltage electrical equipment and infrastructure in a marine environment.

In January 2025, the Port received three proposals from the following electrical contractors:

Vendor	Location	License Number	License Type
Lucas Electrical	Antioch	1101130	C10
NEMA Construction	Albany	73187	B and C10
Tyler Parrish	West Sacramento	1095926	C10

Port staff reviewed the proposals and found all three electrical vendors suitable for providing services to the Port of Richmond. The Port seeks adoption of a resolution (attachment 1) for three vendors: Lucas Electrical Inc., NEMA Construction, and Tyler Parrish, LLC. The vendors will provide electrical maintenance, surveying, and repair services for the Port of Richmond, on an as-needed basis.

When the Port requires electrical services, it will request a scope of work, schedule, and cost proposal from each of the electrical vendors. The Port will then select the proposal with the best fit and value and will provide a work authorization to perform the work to the selected vendor.

The Port's budget for on-call electrical support is \$200,000 annually. Each on call electrical vendor will have a total not-to-exceed contract with a value of \$200,000 per year for a three-year term expiring June 30, 2027 (Attachments 2-4) with the City. The work authorization amounts are for an as needed basis. The Port may award none, some, or all the contract value to each contractor consistent with its approved fiscal year budget.

ENVIRONMENTAL REVIEW:

As this is repair and maintenance work, the project is exempt from the California Environmental Quality Act.

DOCUMENTS ATTACHED:

Attachment 1 – Resolution

Attachment 2 - Lucas Electrical Inc. Contract Agreement

Attachment 3 - NEMA Construction Contract Agreement

Attachment 4 - Tyler Parrish, LLC Contract Agreement