



AGENDA REPORT

Library and Community Services

DATE:	August 26, 2025
TO:	Mayor Martinez and Members of the City Council
FROM:	LaShonda White, Deputy City Manager – Community Services
Subject:	Fiscal Year 2025-2026 North Richmond Mitigation Fee Expenditure Plan
FINANCIAL IMPACT:	There is no financial impact. The Mitigation Fee revenue is used to cover the costs incurred by the County and City for listed strategies / activities authorized for funding under the North Richmond Waste and Recovery Mitigation Fee Expenditure Plan approved by the County of Contra Costa and the City of Richmond. Each annual Expenditure Plan includes a contingency line item in the budget to serve as a cushion for potential revenue shortfalls, and staff anticipates that there will be sufficient funding in the contingency fund for this purpose (Fund 1010, 11032913-400201).
PREVIOUS COUNCIL ACTION:	June 25, 2024
STATEMENT OF THE ISSUE:	The North Richmond Waste and Recovery Mitigation Fee Expenditure Plan requires approval by the Richmond City Council and the Contra Costa Board of Supervisors. The plan prioritizes the proposed activities, program services, and the projected revenues derived from the collection of the Mitigation Fee, to support efforts of blight reduction and cleanliness in incorporated and unincorporated North Richmond.

RECOMMENDED ACTION:	APPROVE the Fiscal Year 2025-2026 North Richmond Waste and Recovery Mitigation Fee Expenditure Plan, identifying the activities authorized to be funded with Mitigation Fee revenue and respective funding allocations for the period of July 1, 2025 to June 30, 2026, as recommended by the North Richmond Waste and Recovery Mitigation Fee Joint Expenditure Planning Committee – Community Services Department (LaShonda White 510-620-6828).
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DISCUSSION:

The North Richmond Waste and Recovery Mitigation Fee Joint Expenditure Planning Committee (Mitigation Committee) was formed for the specific purpose of preparing a North Richmond Waste and Recovery Mitigation Fee Expenditure Plan (Expenditure Plan) to assist the City and County with the administration of funds for the benefit of North Richmond. In accordance with the Memorandum of Understanding, all proposed projects and activities included in the Expenditure Plan require authorization by the Richmond City Council and Board of Supervisors for consistency with the purpose of mitigation fund use.

On June 20, 2025, the Mitigation Committee reviewed and recommended approval of the Fiscal Year 2025-2026 Expenditure Plan by the Richmond City Council and the Contra Costa County Board of Supervisors as a means for both entities to administer the Mitigation funding for the projects listed therein (Attachment 1). The Expenditure Plan governs the use of funding for each fiscal year (July 1 through June 30) and approval would allow City staff to implement programs and projects under the jurisdiction of the City of Richmond. All the proposed projects were evaluated based on projected outcomes, contributions to the North Richmond community, fiscal management, diversity, and collaboration.

SYNERGISTIC POLICIES:

The Expenditure Plan aligns seamlessly with the strategic goals set forth by the Richmond City Council, which emphasize community well-being, fiscal responsibility, and collaborative governance. By proposing projects and activities that directly address waste management and recovery, the plan supports the Council's objective of enhancing environmental stewardship and sustainability within the community.

DOCUMENTS ATTACHED:

Attachment 1 – North Richmond Waste & Recovery Mitigation Fee 2024-25 Expenditure Plan