



# AGENDA REPORT

## Public Works

<b>DATE:</b>	August 26, 2025
<b>TO:</b>	Mayor Martinez and Members of the City Council
<b>FROM:</b>	Daniel Chavarria, PE, Director of Public Works Robert Armijo, PE, Deputy Director of Public Works / City Engineer Janney Lockman, Associate Transportation Planner
<b>Subject:</b>	Contract with Freyer & Laureta for the Parchester Village–Giant Highway Infrastructure Master Plan
<b>FINANCIAL IMPACT:</b>	Funding of \$500,000 was allocated by the City Council on March 11, 2025, for Phase I of the Parchester Village–Giant Highway Infrastructure Master Plan. There is no additional financial impact associated with this contract. Additional funding will need to be identified in the future to support design, permitting, and construction of the improvements as recommended in the final plan (Account String: 20136031-400733-23063).
<b>PREVIOUS COUNCIL ACTION:</b>	March 11, 2025 April 15, 2025
<b>STATEMENT OF THE ISSUE:</b>	Consistent with direction received from the City Council regarding infrastructure issues in Parchester Village. City staff is recommending awarding a contract to Freyer & Laureta to develop the Parchester Village–Giant Highway Infrastructure Master Plan.
<b>RECOMMENDED ACTION:</b>	ADOPT a resolution awarding a contract to Freyer & Laureta, Inc. in an amount not to exceed \$399,500 to develop the Parchester Village–Giant Highway Infrastructure Master Plan; and AUTHORIZE the Director of Public Works, or their designee, to approve contract amendments in an amount not to exceed \$100,500, for a

	total potential contract value of \$500,000 – Public Works (Janney Lockman 510-307-8097/Robert Armijo 510-620-5477).
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## DISCUSSION:

On March 11, 2025, the City Council allocated \$500,000 towards Phase I of a study to address infrastructure issues in Parchester Village along the Giant Highway. The subsequent April 15, 2025, City Council Study Session on Parchester Village provided an opportunity for City staff to hear from residents about the infrastructure-related challenges in the neighborhood and receive direction from City Council on the scope of work for the Parchester Village-Giant Highway Infrastructure Master Plan.

The Public Works Department issued a Request for Proposals (RFP) on April 24, 2025, seeking qualified engineering firms to develop a comprehensive infrastructure plan for the Parchester Village neighborhood and the segment of Giant Highway and Collins Avenue adjacent to Parchester Village. This study will evaluate and develop recommendations to improve storm drainage conditions to address flooding issues; improve pedestrian, transit, and bicycle safety and access; and improve pavement conditions.

City staff received three proposals from qualified engineering firms. A panel of Public Works and Planning staff members, who possess the technical expertise to evaluate the proposals, reviewed the proposals and interviewed the firms. Selection criteria included approach to the project, related projects that the firm has worked on, firm qualifications, and the skillset of the project team.

The panel identified Freyer & Laureta as the best fit for developing the infrastructure plan, based on the firm's technical expertise, community outreach experience, and the selection criteria. Evaluation results are summarized below:

Consultant	Reviewer 1	Reviewer 2	Reviewer 3	Total
Freyer & Laureta	89	94	92	275
CSW-ST2	83	90	91	264
BKF	82	83	87	252

If the City Council approves this resolution, a contract with Freyer & Laureta can be executed, and the study can begin shortly after. City staff will work with the selected consultant to initiate data collection, utility research, and community engagement. These efforts will inform the development of a comprehensive Infrastructure Master Plan that prioritizes improvements and guides future investment in the neighborhood.

City staff recommends that the City Council adopt a resolution authorizing the City Manager, or their designee, to execute a contract with Freyer & Laureta in an amount

not to exceed \$399,500, with a 20% contingency of \$100,500, for a total contract amount of \$500,000.

This will allow the City to begin this study, taking the first steps to plan and deliver much-needed infrastructure improvements for the community.

**DOCUMENTS ATTACHED:**

Attachment 1 – Resolution

Attachment 2 – Standard Contract

Attachment 3 – RFP