

RESOLUTION NO. __25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, TO AUTHORIZE A THREE-YEAR (3) SOLE SOURCE CONTRACT
WITH TWO (2) OPTIONAL ONE-YEAR EXTENSIONS WITH XEBEC DATA
CORPORATION FOR CONVERSION OF ELECTRONIC DATA INTERCHANGE
(EDI) SERVICES**

WHEREAS, the Public Works Department requires the processing of electronic payments of the City's utility bills; and

WHEREAS, in order to process these payments in an expeditious manner, this requires specialized software; and

WHEREAS, Xebec Data Corporation is the only data service firm that offers conversion of Electronic Data Interchange (EDI) services that allow the City to import Pacific Gas & Electric (PG&E) bills to an importable format for the City's web-based Energy Manager Software System to process utility bills for electronic payment; and

WHEREAS, the use of this information gives staff the tools necessary to operate their divisions more cost effectively as they can monitor the usage for PG&E; and

WHEREAS, Xebec Data Corporation has been providing this service to the City of Richmond since 2010; and

WHEREAS, this software has operated effectively and efficiently since 2010; and

WHEREAS, the Public Works Department proposes to enter into a three (3) year contract for a term of October 1, 2025 to October 31, 2028 with Xebec Data Corporation in an amount not-to-exceed \$30,000 with two (2) optional one-year extensions of up to \$10,000 per year.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Richmond hereby authorizes to award of a sole source contract with Xebec Data Corporation, for a term of October 1, 2025, to October 31, 2028, in the amount not-to-exceed \$30,000 with two (2) optional one-year extensions of up to \$10,000 per year.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held [enter date], by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

EDUARDO MARTINEZ
Mayor

Approved as to form:

DAVE ALESHIRE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. XX-XX**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on [enter date].

Pamela Christian, Clerk of the City of Richmond

