

**INDEPENDENT COST ANALYSIS FORM**



NOTICE: This form is required for all procurements using federal funds in accordance with federal procurement standards. The ICA must be completed prior to solicitation.

Project Title: RHA Pest Control Date of ICA 7/15/2005  
 Prepared By (Name/Title): Gregory Palomino Estimated Dollar Amount \$ 25K/yr  
 Procurement Type:  Goods  Services  Construction  Other: \_\_\_\_\_

**COST ESTIMATE BREAKDOWN**

Cost Element	Estimated Cost
Labor/Personnel	\$ <u>25K / yr</u>
Materials/Supplies	\$
Equipment	\$
Overhead/Indirect Costs	\$
Subcontractors	\$
Other (specify): _____	\$
<b>Total Estimated Cost</b>	<b>\$ <u>50 K</u></b>

Describe how the cost estimate was developed (check all that apply):

- Past procurement history
- Market research / vendor quotes
- Cost estimating tools
- Other: \_\_\_\_\_
- Published price lists or catalogs
- Professional judgment / engineering estimates
- Other: \_\_\_\_\_

**REASONABLENESS DETERMINATION**

Is the estimate reasonable based on current market conditions?

Yes  No Explanation/Justification:

*Assuming scheduled quarterly visits cost ~ \$1K and rest is for as-needed services.  
 Each visit can cost anywhere between \$200 - \$500 & we have about 3 calls/month.*

I certify that this independent cost estimate was developed prior to solicitation and to the best of my knowledge is fair and reasonable.

Signature: 

Name/Title: Gregory Palomino  
Admin. Assistant

Date: 7/15/2005