



## WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

1108 Bissell Avenue | Richmond, CA 94801-3135

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**Cheryl Cotton**  
Superintendent

**Kim Moses, Ed.D.**  
Associate Superintendent, Business Services

November 12, 2025

Lashonda White  
City of Richmond  
450 Civic Center Plaza  
Richmond, CA 94804

Dear Ms. White,

The West Contra Costa Unified School District is proud to educate the students of Richmond, CA. We are committed to serving our families and communities with high-quality programming, and we are intentional in our strategies to engage our students and families in a meaningful way. We are excited that Stege Elementary School is being reconstructed to provide new school facilities for our Richmond children and families. However, currently, the students and families of Stege have been temporarily relocated to the DeJean Middle School campus while the new Stege campus is under construction.

To serve our Stege residents most effectively and to ensure that our school-sponsored after-school program is accessible to all students and families, we respectfully ask for your partnership and support to provide these services at the Booker T. Anderson Community Center located in the Stege Community. We believe the location is critical to having students engage in after-school activities, given the distance of the temporary campus. We also ask for the city to consider allowing our use of the BTA Community Center as an in-kind service. Currently, our district is addressing a structural deficit and working towards fiscal solvency in our multi-year budget plan. The fees associated with the public rental exceed what we can afford. As a result of our budget deficit, we are asking that the fees for the school year 2024-25 and 2025-26 be waived for the facility use. Our district is more than willing to offer in-kind facilities use permits for the city of Richmond, as requested during this school year.

Thank you for considering this request. If you have any questions or would like to address this matter further, please don't hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads "Kim Moses".

Kim Moses, Ed.D.  
Associate Superintendent, Business Services