

**SECOND AMENDMENT TO AGREEMENT FOR LEGAL SERVICES  
BETWEEN  
THE CITY OF RICHMOND  
AND  
ELLIS INVESTIGATIONS, L.C.**

This Second Amendment to the Agreement for Legal Services between the City of Richmond (“City”) and **ELLIS INVESTIGATIONS, L.C.** (“Special Counsel”) (the “Second Amendment”) is entered into as of **APRIL 5, 2022**, by and between the City and Special Counsel with reference to the following facts:

**RECITALS**

WHEREAS, the City and Special Counsel entered into that certain Legal Services Agreement (“Original Agreement”) to conduct confidential personnel investigations; and

WHEREAS, the City now desires for Special Counsel to continue conducting such investigations and to increase the compensation limit by Fifty Thousand Dollars (\$50,000); and

WHEREAS, the City and Special Counsel desire to amend the Original Agreement pursuant to this Second Amendment.

NOW, THEREFORE, in consideration of the recitals hereof, and other mutual covenants and promises contained herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Special Counsel agree as follows:

1. Amendment. Exhibit A of the Original Agreement, “Scope of Work and Schedule of Fees & Charges,” is hereby amended to read as shown in Attachment 1 to this First Amendment.
2. Effect of Second Amendment. Except as provided in this Second Amendment, all other terms of the Original Agreement shall remain in full force and effect.
3. Counterparts. This Second Amendment may be executed in counterparts each of which shall be an original and all of which shall constitute one and the same instrument.

*[Signatures on following page]*

**IN WITNESS WHEREOF**, the City and Special Counsel have caused this Second Amendment to be effective as of the last date written below.

CITY OF RICHMOND

DocuSigned by:  
*Thomas K. Butt*  
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\_\_\_\_\_  
Mayor

6/7/2022  
\_\_\_\_\_  
Date

ELLIS INVESTIGATIONS, L.C.

DocuSigned by:  
*Leslie Ellis*  
E43001582DE54AE  
\_\_\_\_\_  
By

Title Partner

Date 6/1/2022

Attest:

DocuSigned by:  
*Pamela Christian*  
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\_\_\_\_\_  
By: City Clerk

Approved as to form:

DocuSigned by:  
*JA For*  
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\_\_\_\_\_  
By: City Attorney

**Attachment 1**

**SCOPE OF WORK AND SCHEDULE OF FEES & CHARGES**

**Scope of work:**

Special Counsel shall conduct confidential personnel investigations.

*City of Richmond Contact Attorney: Shannon L. Moore, Sr. Assistant City Attorney*

**Schedule of Fees & Charges:**

**Hourly Rates**

<b>LESLIE ELLIS</b>	<b>\$435/hour</b>
<b>OTHER ATTORNEY INVESTIGATORS</b>	<b>\$315-435/hour</b>
<b>LEGAL SUPPORT SPECIALIST</b>	<b>\$185/hour</b>

**Compensation:**

Only those costs and expenses set forth in Section III of Exhibit "B", entitled "Reimbursements" shall be paid to Special Counsel.

**Total compensation for legal services and reimbursements shall be charged in accordance with Exhibits "A" and "B" and shall not exceed the sum of One Hundred and Fifty Thousand Dollars (\$150,000) for attorneys' fees and reimbursements.**