

**THIRD AMENDMENT TO AGREEMENT FOR LEGAL SERVICES
BETWEEN
THE CITY OF RICHMOND
AND
ELLIS INVESTIGATIONS, L.C.**

This Third Amendment to the Agreement for Legal Services between the City of Richmond (“City”) and Ellis Investigations, L.C. (“Special Counsel”) (the "Third Amendment") is entered into as of July 1, 2023, by and between the City and Special Counsel with reference to the following facts:

RECITALS

WHEREAS, the City and Special Counsel entered into that certain Legal Services Agreement (“Original Agreement”) to conduct confidential personnel investigations on October 22, 2021 for an amount not to exceed \$10,000 and term ending June 30, 2023; and

WHEREAS, the City and Special Counsel entered into the First Amendment to the Original Agreement to increase the compensation by \$90,000 on December 21, 2021; and

WHEREAS, the City and Special Counsel entered into a Second Amendment of the Original Agreement to increase the compensation by \$50,000 on April 5, 2022; and

WHEREAS, the City now desires for Special Counsel to continue its representation of the City and increase the compensation and extend the time; and

WHEREAS, the City now desires for Special Counsel to continue its representation of the City and to increase the compensation by \$50,000.00 and extend the term to June 30, 2025; and

WHEREAS, the City and Special Counsel desire to further amend the Original Agreement pursuant to this Third Amendment.

NOW, THEREFORE, in consideration of the recitals hereof, and other mutual covenants and promises contained herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Special Counsel agree as follows:

1. Amendment. Exhibit A of the Original Agreement, “Scope of Work and Schedule of Fees & Charges,” is hereby amended to read as shown in Attachment 1 to this Third Amendment.
2. Effect of Third Amendment. Except as provided in this Third Amendment, all other terms of the Original Agreement shall remain in full force and effect, and this Third Amendment increases the compensation limit by \$50,000.00 and extend the term from thru June 30, 2025.
3. Counterparts. This Third Amendment may be executed in counterparts each of which shall be an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the City and Special Counsel have caused this Third Amendment to be effective as of the last date written above.

CITY OF RICHMOND

ELLIS INVESTIGATIONS, L.C.

DocuSigned by:
Eduardo Martinez
086C427628CC461...

Mayor

Signed by:
Leslie D. Ellis
E49061502DE54AE...
By _____
Title Partner

Attest:

DocuSigned by:
Pamela Christian
C6643BFF4A43486...
By: _____
City Clerk

Approved as to form:

DocuSigned by:
JA For
0F098C7E4C30485...
By: _____
City Attorney

Attachment 1

SCOPE OF WORK AND SCHEDULE OF FEES & CHARGES

Scope of work:

Special Counsel shall conduct confidential personnel investigations.

City of Richmond Contact Attorney: Shannon L. Moore, Chief Assistant City Attorney

Schedule of Fees & Charges:

2023 Hourly Rates

Leslie Ellis	\$435/hour
Other Attorney Investigators	\$315 to \$435/hour
Legal Support Specialist	\$185/hour

Rates Effective January 1, 2024

Leslie Ellis	\$525/hour
Other Attorney Investigators	\$355 to \$445/hour
Legal Support Specialist	\$235/hour

Compensation:

Only those costs and expenses set forth in Section III of Exhibit "B", entitled "Reimbursements" shall be paid to Special Counsel.

Total compensation for legal services and reimbursements shall be charged in accordance with Exhibits "A" and "B" and shall not exceed Two Hundred Thousand Dollars (\$200,000) for attorneys' fees and reimbursements.