

**FOURTH AMENDMENT TO AGREEMENT FOR LEGAL SERVICES  
BETWEEN  
THE CITY OF RICHMOND  
AND  
ELLIS INVESTIGATIONS, L.C.**

This Fourth Amendment to the Agreement for Legal Services between the City of Richmond (“City”) and **ELLIS INVESTIGATIONS, L.C.** (“Special Counsel”) (the “Fourth Amendment”) is entered into as of **June 18, 2025**, by and between the City and Special Counsel with reference to the following facts:

**RECITALS**

WHEREAS, the City and Special Counsel entered into that certain Legal Services Agreement (“Original Agreement”) to conduct confidential personnel investigations on October 22, 2021 for an amount not to exceed \$10,000 and term ending on June 30, 2023; and

WHEREAS, the City and Special Counsel entered into the First Amendment to the Original Agreement to increase the compensation by \$90,000 on December 21, 2021; and

WHEREAS, the City and Special Counsel entered into a Second Amendment of the Original Agreement to increase the compensation by \$50,000 on April 5, 2022; and

WHEREAS, the City and Special Counsel entered into a Third Amendment of the Original Agreement on July 1, 2023, to increase the compensation by \$50,000 and extend the term to June 30, 2025; and

WHEREAS, the City now desires for Special Counsel to continue its representation of the City and extend the term to June 30, 2026; and

WHEREAS, the City and Special Counsel desire to further amend the Original Agreement pursuant to this Fourth Amendment.

NOW, THEREFORE, in consideration of the recitals hereof, and other mutual covenants and promises contained herein and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Special Counsel agree as follows:

1. Amendment. Exhibit A of the Original Agreement, “Scope of Work and Schedule of Fees & Charges,” is hereby amended to read as shown in Attachment 1 to this Fourth Amendment.
2. Effect of Fourth Amendment. Except as provided in this Fourth Amendment, all other terms of the Original Agreement shall remain in full force and effect, and this Fourth Amendment extends the term to June 30, 2026.

3. Counterparts. This Fourth Amendment may be executed in counterparts each of which shall be an original and all of which shall constitute one and the same instrument.

*[Signatures on following page]*

**IN WITNESS WHEREOF**, the City and Special Counsel have caused this Fourth Amendment to be effective as of the last date written above.

**CITY OF RICHMOND**

**ELLIS INVESTIGATIONS, L.C.**

DocuSigned by:  
*Shasa Curl*  
041871240BD14EC...  
\_\_\_\_\_  
City Manager

Signed by:  
*Leslie D. Ellis*  
E43001582DE54AE...  
By \_\_\_\_\_  
Title Partner

Attest:

DocuSigned by:  
*Pamela Christian*  
C6643BFF4A43406...  
By: \_\_\_\_\_  
City Clerk

Approved as to form:

DocuSigned by:  
*JA For*  
0F098C1E4C50485...  
By: \_\_\_\_\_  
City Attorney

**Attachment 1**

**SCOPE OF WORK AND SCHEDULE OF FEES & CHARGES**

**Scope of work:**

Special Counsel shall conduct confidential personnel investigations.

Special Counsel's point(s) of contact in the City of Richmond City Attorney's office is/are:

Shannon Moore, Chief Assistant City Attorney

**Schedule of Fees & Charges:**

<b>Leslie Ellis</b>	<b>\$545/hour</b>
<b>Other Attorney Investigators</b>	<b>\$355 to \$445/hour</b>
<b>Legal Support Specialist</b>	<b>\$235/hour</b>

**Compensation:**

Only those costs and expenses set forth in Section III of Exhibit "B", entitled "Reimbursements", shall be paid to Special Counsel.

**Total compensation for legal services and reimbursements shall be charged in accordance with Exhibits "A" and "B" and shall not exceed Two Hundred Thousand Dollars (\$200,000) for attorneys' fees and reimbursements.**