

RESOLUTION NO. XX-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE HALLEMAN GROUP, LLC TO PROVIDE OWNER'S ADVISOR SERVICES FOR PROCUREMENT OF AN OPERATOR FOR THE WASTEWATER TREATMENT PLANT, WASTEWATER COLLECTION SYSTEM, AND STORMWATER COLLECTION SYSTEM, IN AN AMOUNT NOT TO EXCEED \$250,000.00.

WHEREAS, the City issued a Request for Proposal through BidsOnline, its procurement platform, for professional consulting services to assist with procurement of an operator for the City's wastewater treatment plant, wastewater collection system, and stormwater collection system; and

WHEREAS, two proposals were received in response to the Request for Proposal and were evaluated by City staff in accordance with the criteria established in the Request for Proposals, and staff also conducted interviews with both firms; and

WHEREAS, The Halleman Group, LLC was determined to be the highest ranked firm based on its qualifications, specialized experience in owner's advisory services, and demonstrated expertise in development of performance-based utility operations contracts; and

WHEREAS, staff conducted reference checks and determined that The Halleman Group, LLC is qualified to provide the required services, including development of a Request for Proposal, preparation of contract documents, support during the proposal evaluation process, assistance with contract negotiations, and advisory support during transition; and

WHEREAS, staff recommends award of a professional services agreement to The Halleman Group, LLC to provide Owner's Advisor services in support of procurement of a wastewater system operator; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richmond that:

1. The City Manager is hereby authorized to execute a Professional Services Agreement with The Halleman Group, LLC to provide Owner's Advisor services for procurement of an operator for the City's wastewater treatment plant, wastewater collection system, and stormwater collection system, in an amount not to exceed \$250,000.00, for a two-year term.
2. The City Manager is authorized to execute any amendments to the agreement that are consistent with the approved scope of work and do not exceed the authorized compensation.
3. The City Council designates the City Clerk as the custodian of the documents and other materials that constitute the record of proceedings upon which this decision is based. Such documents are available for public review at the Office of the City Clerk, Richmond City Hall, 450 Civic Center Plaza, Richmond, California.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held April 28, 2026, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

EDUARDO MARTINEZ
Mayor

Approved as to form:

SHANNON MOORE
Interim City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. XX-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on April 28, 2026.

Pamela Christian, Clerk of the City of Richmond