ORDINANCE NO. ____ - 22

AN ORDINANCE OF THE CITY OF RICHMOND ESTABLISHING FEES IN THE MASTER FEE SCHEDULE FOR SPECIFIED SERVICES RENDERED BY CITY DEPARTMENTS. THIS ORDINANCE AMENDS THE FEE SCHEDULE WHICH WILL IMPLEMENT COST RECOVERY AND WILL SERVE AS THE BASIS FOR FUTURE FEE ADJUSTMENTS.

The City Council of the City of Richmond do ordain as follows:

SECTION 1. Section 2.34.040 of the City of Richmond Municipal Code is hereby amended to include the following fees within the various categories:

Description	Percentage of Costs	Proposed Fees			
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost.					
RMC 6.02.180					
Richmond Community Development Department					
Housing Division Fees/Portfolio Management					
Subordination Processing Fee					
Single Family/Condo/Townhouse	100%	As Needed			
Multi-Family (Developer) Property less than 10 years old	100%	As Needed			
Multi-Family (Developer) Property 10+ years old	100%	As Needed			
Redraw Fee (Revisions) Single Family/Condo/Townhouse	100%	As Needed			
Redraw Fee (revisions) Multi-Family (Developer)	100%	As Needed			
Demand Statement					
Demand Statement	100%	As Needed			
Re-conveyance Fee					
Property less than 10 years old	100%	As Needed			
Property 10+ years old	100%	As Needed			
Recording Fee					
Recording Fee per property	100%	As Needed			
Notary Fee					
Notary Fee per property	100%	As Needed			
Marina Shores Property Management					
Subordination Processing Fee					
Single Family/Condo/Townhouse	100%	As Needed			
Redraw Fee (Revisions) Single Family/Condo/Townhouse	100%	As Needed			
Demand Statement					
Demand Statement	100%	As Needed			
Re-conveyance Fee					
Property less than 10 years old	100%	As Needed			

Property 10+ years old	100%	As Needed			
Other Fees					
Fees by external department/agencies	100%	As Needed			
Legal Review Fees	100%	As Needed			
Fees by external department/agencies	100%	As Needed			
Legal Review Fees	100%	As Needed			
Richmond Finance Department					
Business Tax Division					
New Business Registration Fee	100%	As Needed			
Transportation - Parking Management Services					
Shared Mobility Services					
Dedicated Public Parking Stalls - Mobility Operators					
Gas vehicles with dedicated parking public parking stalls	100%	As Needed			
ZEV (zero emission vehicles) with dedicated public parking	100%	As Needed			
Free Floating Car Share Vehicle Permits					
Gas Vehicles (1 to 10 vehicles)	100%	As Needed			
Gas Vehicles (More than 10 vehicles)	100%	As Needed			
ZEV (1 to 10 vehicles)	100%	As Needed			
ZEV (More than 10 vehicles)	100%	As Needed			
Dedicated Car Share Vehicle Permits					
Gas Vehicles - Operating from private property (1 to 10 vehicles)	100%	As Needed			
Gas Vehicles - Operating from private property (More than 10 vehicles)	100%	As Needed			
Gas vehicles - Parked/stored on public streets	100%	As Needed			
ZEV (1 to 10 vehicles)	100%	As Needed			
ZEV (100 10 Vehicles)	100%	As Needed			
Bike Share/Scooter Providers (non grant funded)	10070	7.07.70000			
Permit Application Fee (staff costs to review permit)	100%	As Needed			
Annual Permit Fee	100%	As Needed			
Public Property Repair and Maintenance Endowment fee	100%	As Needed			
Private Shuttle Providers					
Permit to Operate					
Gas Vehicles	100%	As Needed			
ZEV	100%	As Needed			
Special Event transportation	100%	As Needed			
Dedicated Right of Way loading zones	100%	As Needed			
On Street Metered (Paid) Parking					
Public parking stalls	100%	As Needed			

SECTION 2. Commencing with the effective date of this ordinance, the fees established in Section 1, above shall be as follows, subject to adjustment in accordance with Richmond Municipal Code Section 13.45:

Richmond Community Development Department Housing Division Fees/Portfolio Management Subordination Processing Fee Single Family/Condo/Townhouse Multi-Family (Developer) Property less than 10 years old Multi-Family (Developer) Property less than 10 years old Multi-Family (Developer) Property 10+ years old Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Redraw Fee (Revisions) Multi-Family (Developer) New 225.00 Demand Statement New 155.00 Re-conveyance Fee Property less than 10 years old New 235.00 Recording Fee Recording Fee per property Recording Fee Recording Fee per property New Recorder Schedule Notary Fee per property New Fees set by State Marina Shores Property Management Subordination Processing Fee Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse Reconveyance Fee Property less than 10 years old New 155.00 Re-conveyance Fee Property less than 10 years old New 235.00 Other Fees Fees by external department/agencies New as set by external	Description	New	Proposed Fees			
Housing Division Fees/Portfolio Management Subordination Processing Fee	RMC 6.38.110 Section 5 allows the City to collect fees solely to d	efray a	actual cost.			
Housing Division Fees/Portfolio Management Subordination Processing Fee						
Subordination Processing Fee Single Family/Condo/Townhouse Multi-Family (Developer) Property less than 10 years old Multi-Family (Developer) Property 10+ years old Multi-Family (Developer) Property 10+ years old Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (revisions) Multi-Family (Developer) New 225.00 Pemand Statement Demand Statement New 155.00 Re-conveyance Fee Property lo+ years old Recording Fee Recording Fee Recording Fee per property New Recorder Schedule Notary Fee Notary Fee per property Notary Fee per property Notary Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Pemand Statement Demand Statement New 155.00 Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Redraw Fee (Revisions) Single Family/Condo/Townhouse New 155.00 Re-conveyance Fee Property less than 10 years old New 235.00 Property 10+ years old New 235.00 Other Fees Fees by external department/agencies Resord Subordination Processing Subordination Property I0+ years old New 235.00 Other Fees Fees by external department/agencies Resord Subordination Processing Subordination						
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Multi-Family (Developer) Property less than 10 years old Multi-Family (Developer) Property 10+ years old Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (revisions) Multi-Family (Developer) Redraw Fee (revisions) Multi-Family (Developer) Redraw Fee (revisions) Multi-Family (Developer) Demand Statement Demand Statement New 155.00 Re-conveyance Fee Property less than 10 years old Property 10+ years old Recording Fee Recording Fee per property Recording Fee per property Notary Fee Notary Fee per property Marina Shores Property Management Subordination Processing Fee Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse Re-conveyance Fee Property less than 10 years old Property 10+ years old New 235.00 Other Fees Fees by external department/agencies New Actual cost as set by New See to by New as set by	Subordination Processing Fee					
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Redraw Fee (Revisions) Single Family/Condo/Townhouse Redraw Fee (revisions) Multi-Family (Developer) Pemand Statement Demand Statement New 155.00 Re-conveyance Fee Property less than 10 years old Property 10+ years old Recording Fee Recording Fee per property Notary Fee Notary Fee per property Marina Shores Property Management Subordination Processing Fee Single Family/Condo/Townhouse Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Redraw Fee (Revisions) Single Family/Condo/Townhouse Re-conveyance Fee Property less than 10 years old Property 10+ years old New 235.00 Re-conveyance Fee Property less than 10 years old Property 10+ years old New 235.00 Other Fees Fees by external department/agencies New as set by Actual cost as set by New as set by	Multi-Family (Developer) Property less than 10 years old	New	960.00			
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Demand StatementNew155.00Re-conveyance FeeProperty less than 10 years oldNew155.00Property 10+ years oldNew235.00Recording FeeRecording Fee per propertyPer County Recorder ScheduleNotary FeeNotary Fee per propertyNewFees set by StateMarina Shores Property ManagementSubordination Processing FeeSingle Family/Condo/TownhouseNew500.00Redraw Fee (Revisions) Single Family/Condo/TownhouseNew75.00Demand StatementDemand StatementNew155.00Re-conveyance FeeProperty less than 10 years oldNew235.00Other FeesFees by external department/agenciesNewActual cost as set by	Redraw Fee (revisions) Multi-Family (Developer)	New	225.00			
Re-conveyance Fee Property less than 10 years old New 155.00 Property 10+ years old New 235.00 Recording Fee Recording Fee per property Per County New Recorder Schedule Notary Fee Notary Fee per property New Fees set by State Marina Shores Property Management Subordination Processing Fee Single Family/Condo/Townhouse New 500.00 Redraw Fee (Revisions) Single Family/Condo/Townhouse New 75.00 Demand Statement Demand Statement Demand Statement New 155.00 Re-conveyance Fee Property less than 10 years old New 235.00 Other Fees Fees by external department/agencies New as set by	Demand Statement					
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Demand Statement Demand Statement Re-conveyance Fee Property less than 10 years old Property 10+ years old Other Fees Fees by external department/agencies New as set by	Single Family/Condo/Townhouse	New	500.00			
Demand Statement New 155.00 Re-conveyance Fee Property less than 10 years old New 155.00 Property 10+ years old New 235.00 Other Fees Fees by external department/agencies Actual cost as set by	Redraw Fee (Revisions) Single Family/Condo/Townhouse	New	75.00			
Re-conveyance Fee Property less than 10 years old Property 10+ years old Other Fees Fees by external department/agencies New as set by	Demand Statement					
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Other Fees Fees by external department/agencies Actual cost as set by	Property less than 10 years old	New	155.00			
Fees by external department/agencies Actual cost New as set by	Property 10+ years old	New	235.00			
New as set by	Other Fees					
	Fees by external department/agencies		Actual cost			
		New	as set by			
			external			

		dept/agency
Legal Review Fees		Actual cost
		as set by
	New	external
		dept/agency
Richmond Finance Department		
Business Tax Division		
New Business Registration Fee	New	25.00
Transportation - Parking Management Services		
Shared Mobility Services		
Dedicated Public Parking Stalls - Mobility Operators		
		Determined
		upon
Gas vehicles with dedicated parking public parking stalls	New	application
dus verneies with dedicated parking public parking stans	1404	based on
		Actual Cost
		Determined
	Nie	upon
ZEV (zero emission vehicles) with dedicated public parking	New	application
		based on
		Actual Cost
Free Floating Car Share Vehicle Permits		
Gas Vehicles (1 to 10 vehicles)	New	\$174.00
Gas Vehicles (More than 10 vehicles)	New	\$204.00
ZEV (1 to 10 vehicles)	New	\$130.50
ZEV (More than 10 vehicles)	New	\$153.00
Dedicated Car Share Vehicle Permits		
Gas Vehicles - Operating from private property (1 to 10 vehicles)	New	\$325.00
Gas Vehicles - Operating from private property (More than 10	N. I	Ć425.00
vehicles)	New	\$425.00
		Parking Stall
		Revenue
Gas vehicles - Parked/stored on public streets		Calculations
		applied
·		minus 25%
		clean air
		discount

ZEV (1 to 10 vehicles)	New	Based on calculations related to annual revenue loss from the identified space(s) minus 25% clean air discount
ZEV (More than 10 vehicles)	New	Based on calculations related to annual revenue loss from the identified space(s) minus 25% clean air discount
Bike Share/Scooter Providers (non grant funded)		
Permit Application Fee (staff costs to review permit)	New	\$1,536.00
Annual Permit Fee	New	\$102.00
Public Property Repair and Maintenance Endowment fee	New	\$2,500.00
Private Shuttle Providers		
Permit to Operate		
Gas Vehicles	New	\$204.00
ZEV	New	\$153.00
Special Event transportation	New	\$102.00
Dedicated Right of Way loading zones	New	Determined upon application based on Actual Cost
On Street Metered (Paid) Parking		

SECTION 3. Pursuant to Section 2.34.040 of the Municipal Code of the City of Richmond which provides for the establishment of a Master Fee Schedule for the fees to be charged by the various City departments for City services, City Council of the City of Richmond hereby enacts a Master Fee Schedule that updates the fees assessed by the City departments to reflect the actual cost associated with providing the service. The Master Fee Schedule can be utilized as the basis for the future fee adjustments based on the Employment Cost Index.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed each and every section, subsection, phrase or clause of this ordinance irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared invalid or unconstitutional, whether on its face or as applied.

SECTION 5. This ordinance shall be effective 30 days after passage and adoption with the exception of A.B. 1600 Developer impact fees which will become effective sixty days after the adoption of this ordinance.

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First introduced at a regular meeting of the City Council of the City of Richmond held on February 15. 2022, and finally passed and adopted at a regular meeting held on March 1, 2022, by the following vote:

AYES:	
NOES:	
ABSTENTIONS:	
ABSENT:	
	Clerk of the City of Richmond

(SEAL)

Approved:	
Mayor	
Approved as to form:	
City Attorney	