



AGENDA REPORT

Finance Department

DATE:	March 1, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Belinda Brown, Director of Finance Antonio Banuelos, Accounting Manager
Subject:	Approval of Liens and Special Assessments for Unpaid Garbage Collection Service Fees for Republic Services
FINANCIAL IMPACT:	The City will receive \$459,025.41 when the balance of the liens are paid, of which \$414,790.41 will be remitted to Republic Services and \$44,235.00 in administrative fees will be deposited in the General Fund.
PREVIOUS COUNCIL ACTION:	There has been no action previously taken by the City Council.
STATEMENT OF THE ISSUE:	Staff is requesting City Council approval of liens and special assessments for unpaid garbage collection service fees to be placed on the County property tax records.
RECOMMENDED ACTION:	ADOPT a resolution authorizing placement of liens and special assessments for unpaid garbage collection service fees on County property tax records - Finance Department (Belinda Brown 510-620-6740/Antonio Banuelos 510-620-6741).

DISCUSSION:

Richmond Municipal Code Chapter 9.20 entitled "Solid Wastes" requires that property owners have garbage collection services and pay for those services. Richmond property owners are notified in writing of their obligation to have and pay for garbage collection services. Property owners who are five months delinquent in their payments receive a final notification of their outstanding debt and a date for an administrative hearing. The administrative hearings are held quarterly and attended by staff from both Republic Services and the City of Richmond's Finance Department. If the fees remain unpaid, a lien is placed on the property in the amount of the unpaid garbage collection fees plus associated City administrative fees. Staff is requesting that the City Council adopt a resolution that authorizes liens and special assessments for unpaid garbage collection services fees to be placed on Contra Costa County's property tax records. Garbage collection fees are remitted to Republic Services on a yearly basis, after collection of the property taxes. Administrative fees are retained by the City.

DOCUMENTS ATTACHED:

Exhibit 1 – Letter from Republic Services

Exhibit 2 – Garbage Lien Resolution

Exhibit 3 – Garbage Preliminary Lien List