



AGENDA REPORT

Economic Development

DATE:	March 15, 2022
TO:	Chair Butt and Commissioners of the RHA Board of Commissioners
FROM:	Nannette Beacham, Executive Director Jose Urquilla, Facilities Maintenance Superintendent Gabino Arredondo, Project Manager
Subject:	Contract with Automatic Door Systems, Inc.
FINANCIAL IMPACT:	The proposed expenditure of \$24,591 will be funded from the approved fiscal year's Capital Fund and Operations budget (42141191-400701).
PREVIOUS COUNCIL ACTION:	Click or tap here to enter text.
STATEMENT OF THE ISSUE:	Staff is seeking approval of a contract with Automatic Door Systems, Inc. to complete the Nevin Plaza repair or replacement of the front entry automatic doors and improve American with Disabilities Act (ADA) accessibility.
RECOMMENDED ACTION:	ADOPT a resolution approving a contract with Automatic Door Systems, Inc. to complete the Nevin Plaza front door repair project, for an amount not to exceed \$24,591 including a ten (10) percent contingency (\$2,229) – Richmond Housing Authority (Nannette Beacham 510-621-1300).

DISCUSSION:

Currently, the automatic front doors at the Nevin Plaza building located at 2400 Nevin Avenue are experiencing malfunctions and are not closing and opening properly. The doors are broken and need to be repaired or replaced. Repair or replacement of these doors requires a company with S2-trained and licensed technicians. The automatic devices installed are integrated with the S2 card access security software. Since S2 security uses proprietary software and hardware, only S2-trained and licensed technicians may make repairs to the system.

The Nevin Plaza building mainly serves senior citizens and disabled residents making it even more important for improvements to commence. The Richmond Housing Authority is piggybacking on an existing City of Richmond contract to satisfy the procurement process. Bids were solicited on Bids Online and Automatic Door Systems, Inc. was the only respondent. Automatic Door Systems, Inc. has serviced the automatic doors and American with Disabilities Act (ADA) operators for the past six years and has a successful history providing service to the City of Richmond.

ATTACHMENTS:

Attachment 1 - Resolution

Attachment 2 - Contract