



# AGENDA REPORT

Economic Development

<b>DATE:</b>	March 15, 2022
<b>TO:</b>	Chair Butt and Commissioners of the RHA Board of Commissioners
<b>FROM:</b>	Nannette Beacham, Executive Director of the Richmond Housing Authority Jose Urquilla, Facilities Maintenance Superintendent Gabino Arredondo, Project Manager
<b>Subject:</b>	Emergency Contract with JT Plumbing
<b>FINANCIAL IMPACT:</b>	The proposed expenditure of \$11,485 will be funded from the approved FY 2021-2022 Capital Fund and Operations budgets (\$6,900 from 42141191-400701, \$4,585 from 44444191-400544).
<b>PREVIOUS COUNCIL ACTION:</b>	<a href="#">Click or tap here to enter text.</a>
<b>STATEMENT OF THE ISSUE:</b>	Staff is seeking approval of an emergency contract with JT Plumbing to address emergency sewage mainline clearing and retrieval and main water line repairs at Nevin Plaza.
<b>RECOMMENDED ACTION:</b>	ADOPT a resolution approving an emergency contract with JT Plumbing to complete plumbing repairs at Nevin Plaza for an amount not to exceed \$11,485 – Richmond Housing Authority (Nannette Beacham 510-621-1300).

**DISCUSSION:**

There were multiple water leaks and sewage flooding at the Nevin Plaza building located at 2400 Nevin Avenue. The leaks and flooding occurred in hallways and an occupied unit. The Richmond Housing Authority (RHA) maintenance staff currently does not have the expertise to complete the emergency plumbing work needed. Through the emergency procurement process outlined in RMC 2.52.334, staff outreached to three vendors to address the emergency issue. JT Plumbing was the only vendor who responded. JT Plumbing has previous experience with the building and responded that they could complete the job as soon as possible. The job included emergency sewage mainline clearing and retrieval and main water line repairs. One resident had to be relocated to a hotel until repairs and remediation was conducted at their unit.

The Nevin Plaza building mainly serves senior citizens and disabled residents making it even more important for improvements to commence. The RHA is currently undertaking the procurement process to have a plumbing service provider on contract and will come back to the RHA Board of Commissioners for approval of a vendor.

**ATTACHMENTS:**

Attachment 1 - Resolution

Attachment 2 - Emergency Contract