



AGENDA REPORT

Economic Development

DATE:	March 15, 2022
TO:	Chair Butt and Commissioners of the RHA Board of Commissioners
FROM:	Nannette Beacham, Executive Director of the Richmond Housing Authority Jose Urquilla, Facilities Maintenance Superintendent Gabino Arredondo, Project Manager
Subject:	Contract Amendment with CD & Power DBA Got Power
FINANCIAL IMPACT:	The proposed expenditure of \$8,457.66 will be funded from the approved fiscal year 2021-2022 Capital Fund budget (42141191-400701).
PREVIOUS COUNCIL ACTION:	Click or tap here to enter text.
STATEMENT OF THE ISSUE:	Staff is seeking approval of an emergency contract amendment with CD & Power DBA Got Power to continue to provide yearly load testing, and emergency or urgent repairs to generators at Nevin Plaza.
RECOMMENDED ACTION:	ADOPT a resolution approving an emergency contract amendment with CD & Power DBA Got Power to continue to provide load testing, and emergency or urgent repairs to generators at Nevin Plaza in the amount of \$8,457.66, for a not to exceed total contract amount of \$11,457.66, and extending the term to June 30, 2022 – Richmond Housing Authority (Nannette Beacham 510-621-1300).

DISCUSSION:

On April 28, 2020, the Richmond Housing Authority (RHA) entered into a two-year contract with CD & Power dba Got Power (“Vendor”) in the amount of \$3,000 to provide yearly load testing and emergency or urgent repairs to generators at Nevin Plaza.

On September 14, 2021, during the Vendor’s recent generator inspection and maintenance site visit at Nevin Plaza, the Vendor diagnosed that the generator was malfunctioning and would overheat. The absence of a functioning generator is a health and safety concern to the residents of Nevin Plaza. The generator is necessary to power egress lights that are vital to the safety of senior and disabled tenants at Nevin Plaza should there be a power failure. The RHA maintenance staff does not have the expertise to complete the emergency generator repair work needed. For safety concerns, the Vendor was asked to move forward with the emergency repairs in accordance with the emergency procurement process in RMC 2.52.334. Due to the non-routine repair, there is a need to increase the regular maintenance contract amount by \$8,457.66, for a total not to exceed contract amount of \$11,457.66, to pay for the outstanding invoices.

ATTACHMENTS:

- Attachment 1 - Resolution
- Attachment 2 - Contract Amendment #1
- Attachment 3 - Contract