



# AGENDA REPORT

## Public Works

<b>DATE:</b>	March 15, 2022
<b>TO:</b>	Mayor Butt and Members of the City Council
<b>FROM:</b>	Joe Leach, PE, Director of Public Works
<b>Subject:</b>	Contract Amendment for NCE Engineering On-call Professional Services
<b>FINANCIAL IMPACT:</b>	Funding sources for individual work authorizations under on-call professional services contracts include Federal and State grants and Measure J funds. Amending the NCE on-call professional services contract will not impact the General Fund.
<b>PREVIOUS COUNCIL ACTION:</b>	<a href="#">Click or tap here to enter text.</a>
<b>STATEMENT OF THE ISSUE:</b>	Staff recommends amending NCE (formerly Richmond Engineering Consultant Company) on-call professional services contract to increase contract capacity for ongoing engineering design services
<b>RECOMMENDED ACTION:</b>	APPROVE a resolution amending NCE (Richmond Engineering Consultant Company) on-call professional services contract to increase their contract funding capacity by \$2,060,000, to an amount not to exceed \$3,860,000 - Public Works Department (Joe Leach 620-5478).

**DISCUSSION:**

Utilization of on-call professional services contracts is critical to the successful completion of myriad City projects. The City issues Requests for Qualifications/Proposals for specialty services, and subsequently issues three-year on-call professional services contracts to the most qualified firms. Keeping current on-call professional services lists saves time and money when hiring qualified firms for specialty work, eliminating the need to go through a six-month procurement process each time professional services are needed. When City staff identifies a need for specialized professional services on a particular project, the City requests cost proposals for that work from the pre-qualified firms on the specialized on-call list of firms. The proposals are evaluated, and the City issues a Work Authorization to the firm that provided the best proposal for that work.

The Public Works Department, in its capacity as the steward of public facilities such as roadways, parks and other City facilities, will continue to manage the various on-call professional services contracts.

**Below is the list of NCE On-Call Projects under design development:**

<b>Project Name</b>	<b>Current Design Scope</b>	<b>Future Scope Stages</b>	<b>Additional Funding</b>
Via Verdi	Construction	Rheem Creek Mitigation Site Construction Documents, permitting and Construction Support	400,000  Staff will come before Council later with detailed discussion of funding for the entire project
Central Ave at I-80	Construction and Environmental Documents Investigation Phase	Final Construction and Environmental Documents, ROW Phase and Construction Support	850,000  Account String 20236031-400708-29110
13 <sup>th</sup> Street Complete Project	Construction Documents	Construction Support	100,000 Account String 20236031-400733-29120
Dornan Dr. Sewer Line Replacement	Construction Document	Construction Support	100,000 Account String 40322931-400708-01Z10
Yellow Brick Road	Construction	Additional Construction Support	60,000 Account String 11731331-400708-29113
Point Molate Shoreline Restoration	Construction and Environmental Documents, Permitting	Additional Permitting	100,000 Account String 20136031-400708-01A14

Keller Beach Sewer Replacement	Feasibility Studies	Project Development Scope	200,000 Account String 40322931-400733-01C08
Staff Augmentation	Not Currently Providing	Staff Augmentation for 1 year, 3 days a week	250,000 From Engineering salary savings Account string TBD
<b>Total</b>			<b>\$2,060,000</b>

It should be noted that staff will bring a subsequent City Council item regarding the Via Verde Project, including construction status, funding sources, City obligations and additional regulatory requirements.

The proposed resolution (Attachment 1) and the contract amendment (Attachment 2) are attached. The final form of the contract amendment with each firm will be reviewed and approved by the City Attorney prior to execution.

**DOCUMENTS ATTACHED:**

- Attachment 1 – Resolution
- Attachment 2 – Contract Amendment