



# AGENDA REPORT

Library and Community Service

<b>DATE:</b>	April 5, 2022
<b>TO:</b>	Mayor Butt and Members of the City Council
<b>FROM:</b>	LaShonda White, Interim Director of Library and Community Services Denée Evans, Transportation Services Project Manager
<b>Subject:</b>	Approval of Amended Metropolitan Transportation Commission Funding Agreement Amendment and Grant Funded Service Contract Increase.
<b>FINANCIAL IMPACT:</b>	There are no financial impacts to the General fund for this grant.
<b>PREVIOUS COUNCIL ACTION:</b>	July 6, 2021
<b>STATEMENT OF THE ISSUE:</b>	The Metropolitan Transportation Commission has granted funds to the City to develop and install a pilot electric car share mobility hub in Nystrom Village by Martin Luther King Jr. Park. An amendment is needed to cover increased construction costs required to complete the project.
<b>RECOMMENDED ACTION:</b>	RATIFY an amendment to increase the funds in Supplement No. 4 of the Master Funding Agreement between the Metropolitan Transportation Commission and the City of Richmond increasing the contract by \$21,520 for a total of \$369,371.12 while maintaining the same term expiration; and APPROVE a contract amendment with NEMA Construction increasing the contract by \$21,520, for a total of \$107,725, and extending the term expiration to June 30, 2022 – Library and Community Services Department (LaShonda White/Denee Evans 510-621-1718).

## **DISCUSSION:**

On July 6, 2021, the City Council approved the initial funding agreement with Metropolitan Transportation Commission (MTC) and contract with NEMA Construction to implement the car share mobility hub pilot in Nystrom Village. The project requires coordination with Pacific Gas and Electric (PG&E) and extensive work to upgrade the existing utility infrastructure, as well as adding new electric vehicle charging equipment. In January 2022, it was determined that additional equipment and labor was required to complete the project for which NEMA Construction submitted a work change order in the amount of \$21,520.

PG&E requires another load breaker and additional amperage to provide power to the chargers and to avoid interruption or reduction of power to the Martin Luther King, Junior Park. The work entails the following:

1. Adding power to load breakers – which is divided into two parts: 1 for the stations, and 1 for the park facilities, and
2. Installation of additional conduits requires trenching to create 3 paths for new conduits.

On March 3, 2022, City staff received from MTC the attached Amendment 1 to Supplement No. 4 to the Nystrom Village funding agreement with MTC with an increase in the amount of \$21,520, for a total not to exceed amount of \$369,371.12. The increase is the same amount required to increase the contract between the City of Richmond and NEMA Construction to complete the Nystrom Village grant-funded tasks.

## **DOCUMENTS ATTACHED:**

Attachment 1 - Executed Supplement No. 4 to Master Funding Agreement between the Metropolitan Transportation Commission and the City of Richmond

Attachment 2 - Amendment 1 Supplement No. 4 to Master Funding Agreement between the Metropolitan Transportation Commission and the City of Richmond

Attachment 3 - NEMA Construction Contract Amendment

Attachment 4 - NEMA Construction Change Order Quotes