



AGENDA REPORT

Police Department

DATE:	April 5, 2022
TO:	Mayor Butt and Members of the City Council
FROM:	Louie Tirona, Acting Chief of Police
Subject:	Contract Amendment for \$15,000 with Get Polygraphed, Inc. for pre-employment polygraph examiner services.
FINANCIAL IMPACT:	\$4,000 in funding will come from the approved Police Department's budget for the remainder of this fiscal year (FY 2021-2022) and the Police Department will budget accordingly for fiscal years (FY 2022-2023) and (FY2023-2024), account string 01191021-400201.
PREVIOUS COUNCIL ACTION:	October 20, 2020
STATEMENT OF THE ISSUE:	The Police Department is requesting a contract amendment for \$15,000 for a total contract amount of \$30,000 with Get Polygraphed, Inc. to continue providing pre-employment polygraph services.
RECOMMENDED ACTION:	APPROVE a contract amendment for \$15,000 with Get Polygraphed, Inc., for a total contract amount of \$30,000, to continue providing pre-employment polygraph services, for a term of November 1, 2020 to November 1, 2023. Police Department - Louie Tirona (510-621-1802).

DISCUSSION:

Polygraph examinations are required by the State of California Commission on Police Officer Standards and Training (POST) for all sworn police personnel and communications dispatchers, including police cadets, police rangers, records specialists, and jailers. During the hiring process, every applicant is required to undergo a pre-employment polygraph examination. The polygraph examination is a critical step in the law enforcement hiring process. Being able to hire and quickly on-board a potential candidate is of great importance – delays can lead to candidates accepting positions elsewhere, forcing the Police Department to start its search all over again. This can be detrimental to a department that is already short-staffed with a growing list of eligible retirements in the upcoming year(s).

The Police Department currently contracts with two different licensed polygraph examination firms, Shannon Layer Polygraph and Get Polygraphed, Inc. The original \$15,000 contract with Get Polygraphed, Inc. is low on funds and the Police Department requests a contract amendment of an additional \$15,000 for a total contract amount of \$30,000. The amendment will allow Get Polygraphed, Inc. to continue providing pre-employment polygraph examination services. The polygraph examiner with Get Polygraphed, Inc. has a proven track record of providing pre-employment polygraph services in a timely and efficient manner that expedites the hiring process.

DOCUMENTS ATTACHED:

Attachment 1 – Original Contract

Attachment 2 – Amendment to the Contract