



November 4, 2021

«NAME», «TITLE»  
«AGENCY»  
«STREET\_ADDRESS»  
«CITY\_STATE\_ZIP»

**RE: 2022/2023 TDA Grant Applications**

Dear «SALUTATION»:

The Metropolitan Transportation Commission (MTC) will soon be soliciting applications for 2022/2023 Transportation Development Act (TDA) Article 3 funds for pedestrian and bicycle projects. MTC has not yet released the estimated bid target for Contra Costa. Last year's total allocation was approximately \$1,100,000.00. **Please do not use last year's materials to generate your new project applications or resolutions as this practice has led to inconsistencies in previously submitted applications. Use the forms provided on the MTC website. The website address is provided below and contains the most current documents.**

Each city may submit one project for consideration and the County may submit one each from West, Central and East Contra Costa County. You are encouraged to include indications of review and support by the public. Additionally, MTC requires input from bicycle groups on the proposed projects.

If you elect to have the Countywide Bicycle Advisory Committee (CBAC) review your project proposal, you must submit your potential TDA project to me by **5:00 p.m. on Thursday, December 2, 2021**. This submittal should include a list of your potential projects, plus 10 copies of a preliminary application for each project. To facilitate the CBAC review, the preliminary applications should follow a consistent format. Please fill out the TDA application form as completely as possible and include a project description, project limits, location map and a detailed preliminary cost estimate. An electronic copy of the application form and TDA instructions may be obtained at <http://www.mtc.ca.gov/funding/STA-TDA/>. (Note: the website address is case sensitive.) After reviewing the projects, the CBAC will send each participating jurisdiction comments on the projects submitted. Jurisdictions will then be asked to prepare a final application for the project you wish to submit.

You do not need to submit preliminary applications on December 2, 2021 if you are using your own city or town bicycle advisory committee instead of the CBAC. Final applications will be due by 5:00 p.m. on Thursday, January 27, 2022.

The CBAC met on Monday, November 1, 2021 to discuss potential TDA, Article 3 projects. A copy of the meeting minutes are enclosed.

The schedule for the TDA process is as follows:

<b>December 2, 2021</b>	<b>DEADLINE</b> - Preliminary applications due to County (10 copies) for CBAC review.
December 13, 2021	Tentative Date - CBAC Review
December 17, 2021	Comments from CBAC returned to jurisdictions.
<b>January 27, 2022</b>	<b>DEADLINE</b> - Final applications due (original and ten (10) copies to the County).
February 23, 2022 (tentative)	Review by TDA Subcommittee.
March 2022	TDA Subcommittee submits priority list to CCEAC for approval.
April 2022	Mayor's Conference Approval
May 2022	Board of Supervisor's Approval
June 2022	Approved priority list transmitted to MTC

Reminder: MTC must have complete applications for each project on the priority list to approve funding. A complete application includes the following:

- Application
- Site Map
- Authorizing Resolution
- Approved Environmental Document
- You also must have completed your audit requirement

If you have any questions, please call me at (925) 313-2276 or email [jerry.fahy@pw.cccounty.us](mailto:jerry.fahy@pw.cccounty.us).

Sincerely,



Jerry Fahy  
Division Manager  
Transportation Engineering

# COUNTYWIDE BICYCLE ADVISORY COMMITTEE (CBAC)

NOVEMBER 1, 2021

5:00 - 7:00 P.M.

VIA ZOOM

## MEETING MINUTES

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**Attendees:** Jerry Fahy, Glenn Umont (District 2), Pete Culshaw (Vice-Chair), Bruce Ohlson (Chair - District 5), Bill Pinkham (District 1), Mark Ross (Mayor's Conf.), Jill Ray (District 2 Staff).

1. **Meeting began at 5:05 p.m.** – Called to order by Chair Bruce Ohlson
2. **Public Comment:** There were no Public Comments.
3. **Metropolitan Transportation Commission, Transportation Development Act (TDA), Article 3 Funds process:** J. Fahy described the process and time line for the TDA, Article 3 Funds.
4. **Discuss potential 2022/2023 Transportation Development Act (TDA), Article 3 bicycle and pedestrian projects in Contra Costa County:**

The CBAC discussed and recommended the following projects within these jurisdictions:

### Antioch:

- Widen and/or pave the shoulders to provide bike lanes along Wilbur Avenue as it approaches Bridgehead Road. Pay particular attention to the crossing of the railroad spur tracks (are they abandoned?).

### Brentwood:

- Construct a trail between the east landing of the new Mokelumne Trail Bridge over Highway and the Sand Creek Trail. A bridge will be needed to cross over Sand Creek (the creek) to connect to the Sand Creek Trail.
- Construct a connection trail from the current dead end of the Mokelumne Aqueduct Trail at the railroad track, heading south down to the existing trail that parallels the railroad track.

### Concord:

- Complete the sidewalk on the east side of Port Chicago Highway between the on-ramp to eastbound Highway 4 and the existing sidewalk just to the north of Panoramic Drive.
- Restripe the marked shoulders on Port Chicago Highway through the Highway 4 interchange. Include bicycle lanes with green pavement markings as appropriate.
- Create an access point between the Iron Horse Regional Trail to the sidewalk on the north side of Willow Pass Road. This is in the vicinity of the Lazy Dog Restaurant. Lacking this connection, work with CalTrans to add a crosswalk across Willow Pass Road on either side of Highway 680 (east side most realistic). This would allow bicyclists and pedestrians to access the sidewalk on the north side of Willow Pass Road from the existing Iron Horse Regional Trail access point on the south side of Willow Pass Road.

### Contra Costa County:

- Bay Point Area: Provide bike lanes along the short segment of Port Chicago Highway from Pacifica Avenue to McAvoy Road. This route leads to the Bay Point Regional Shoreline.
- Clayton Area: Provide bike lanes along Marsh Creek Road and Morgan Territory Road.
- Pacheco Area: Work with City of Martinez to provide bike lanes along Pacheco Boulevard between the State Route 4 undercrossing north to Arthur Road. Improve the railroad undercrossing on Pacheco Boulevard. Minor widening and adjustment of the existing guard rail could provide additional space for pedestrians and bicyclists. Consider signage in this area to alert motorists to the presence of bicycles or pedestrians.

### Danville/County:

- Install bike lanes on Diablo Road.

### Oakley:

- Widen and/or pave the shoulders to provide bike lanes along Bridgehead Road between Main Street and Wilbur Avenue.

### Richmond:

- Extend bike lanes on Carlson Boulevard. Protected bike lanes would be preferred.
- Improve signage along the Richmond Greenway. Focus on the connection to the Bay Trail.

### Walnut Creek:

- Improve the crossing at the intersection of Newell Avenue and South Broadway to allow an all pedestrian and bicycle movement. This would allow for a diagonal crossing of the intersection. Will need to reprogram the signal and prevent right turn signals while the "walk" indicator is enabled.

### Walnut Creek/County:

- Improve the Contra Costa Canal Trail crossing of Jones Road. A Rapid Repeating Flashing Beacon (RRFB) was suggested or some type of "on-demand" beacon.

### **5. Next Steps:**

- Call for Projects to be sent out next week.
- Preliminary Applications due Thursday, December 3, 2021.
- Next CBAC meeting – Early December.

### **6. Adjourn:** Meeting adjourned by Chair Bruce Ohlson at 6:20 p.m.